



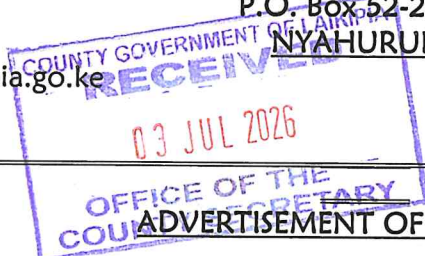
**COUNTY GOVERNMENT OF LAIKIPIA
COUNTY PUBLIC SERVICE BOARD**

P.O. Box 52-20300

NYAHURURU

Email: cpsb@laikipia.go.ke
052

Cell phone: 0715 052



ADVERTISEMENT OF VACANCIES

The Laikipia County Public Service Board is pleased to invite applications from competent and qualified persons to fill the following vacant positions: -

S/NO	VACANCY	JOB GROUP	NO. TO BE ADVERTISED
1	Senior Deputy Director of Medical Services II/Chief Medical Specialist	CPSB 02	2
2	Deputy Director of Medical Services/ Senior Medical Specialist	CPSB 03	5
3	Senior Assistant Director of Medical Services/ Medical Specialist I	CPSB 04	1
4	Assistant Director of Medical services/Medical Specialist II	CPSB 05	7
5	Deputy Director of Pharmaceutical Services/Senior Pharmaceutical Specialist	CPSB 03	1
6	Assistant Director of Pharmaceutical Services/Pharmaceutical Specialist II	CPSB 05	2
7	Chief Medical Social Worker	CPSB 07	2
8	Senior Medical Social Worker	CPSB 08	1
9	Deputy Chief Health Administrative Officer	CPSB 06	1
10	Assistant Chief Health Administrative Officer	CPSB 07	1
11	Senior Health Administrative Officer	CPSB 08	1
12	Senior Radiographer	CPSB 08	1
13	Assistant Director, Nursing Services	CPSB 05	1
14	Principal Nursing Officer	CPSB 06	1
15	Chief Nursing Officer	CPSB 07	2
16	Senior Principal Registered Nurse	CPSB 05	6
17	Principal Registered Nurse	CPSB 06	10
18	Chief Registered Nurse	CPSB 07	10
19	Senior Registered Nurse	CPSB 08	14
20	Registered Nurse 1	CPSB 09	48
21	Senior Enrolled Nurse I	CPSB 08	1
22	Senior Enrolled Nurse II	CPSB 09	6
23	Enrolled Nurse 1	CPSB 10	2
24	Chief Clinical Officer	CPSB 07	2
25	Principal Registered Clinical Officer I	CPSB 05	3
26	Principal Registered Clinical Officer I - Anaesthetist	CPSB 05	1

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27	Principal Registered Clinical Officer II	CPSB 06	4
28	Principal Registered Clinical Officer II- Anaesthetist	CPSB 06	3
29	Chief Registered Clinical Officer	CPSB 07	5
30	Chief Registered Clinical Officer-Anaesthetist	CPSB 07	3
31	Senior Registered Clinical Officer	CPSB 08	7
32	Senior Registered Clinical Officer-Anaesthetist	CPSB 08	2
33	Registered Clinical Officer 1	CPSB 09	8
34	Principal Public Health Officer	CPSB 06	1
35	Principal Assistant Public Health Officer	CPSB 06	1
36	Chief Assistant Public Health Officer	CPSB 07	1
37	Senior Assistant Public Health Officer	CPSB 08	2
38	Assistant Public Health Officer 1	CPSB 09	2
39	Assistant Director Medical Laboratory Services	CPSB 05	2
40	Principal Medical Laboratory Officer	CPSB 06	1
41	Principal Medical Laboratory Technologist I	CPSB 05	1
42	Principal Medical Laboratory Technologist II	CPSB 06	4
43	Chief Medical Laboratory Technologist	CPSB 07	1
44	Senior Medical Laboratory Technologist	CPSB 08	3
45	Medical Laboratory Technologist 1	CPSB 09	8
46	Senior Medical Laboratory Technician II	CPSB 09	1
47	Senior Deputy Chief Pharmaceutical Technologist	CPSB 06	1
48	Deputy Chief Pharmaceutical Technologist	CPSB 07	1
49	Senior Pharmaceutical Technologist	CPSB 08	5
50	Assistant Director Nutrition and Dietetics	CPSB 05	1
51	Chief Nutrition and Dietetics Technologist	CPSB 07	1
52	Assistant Chief Health Records and Information Management Officer	CPSB 07	1
53	Assistant Health Records and Information Management Officer I	CPSB 09	2
54	Principal Assistant Occupational Therapist	CPSB 06	2
55	Senior Orthopaedic Technologist	CPSB 08	1
56	Senior Assistant Physiotherapist	CPSB 08	1
57	Deputy Chief Medical Engineering Technologist	CPSB 06	1
58	Chief Medical Engineering Technologist	CPSB 07	2
59	Community Health Assistant I	CPSB 10	1
60	Senior Assistant Office Administrator	CPSB 08	1
61	Assistant Office Administrator I	CPSB 09	9
62	Senior Office Administrative Assistant	CPSB 09	2
63	Office Administrative Assistant I	CPSB 10	1
64	Senior Human Resource Management Assistant	CPSB 08	1
65	Senior Reception Assistant	CPSB 11	1
	TOTAL		227

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**1. VACANCY: SENIOR DEPUTY DIRECTOR OF MEDICAL SERVICES
II/CHIEF MEDICAL SPECIALIST (JOB GROUP CPSB 02)**

NUMBER OF VACANCIES: TWO (2)

SALARY: Ksh.139,790 x 6,570 – 146,360 x 6,770 – 153,130 x 6,960 – 160,090 x 7,160 – 167,250 x 7,820 – 175,070 x 7,820 – 182,890 x 13,680 – 196,570 x 14,980 – 211,550 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail: developing and coordinating implementation of health standards, guidelines and protocols; undertaking specialized diagnosis, care, treatment and rehabilitation of patients; assessing employees' fitness for continuation of work, age assessment and medical practice among others; planning and managing national healthcare programs at the implementation level directed towards the improvement of health services in the country; developing intervention activities or programs for training of health staff in field of community health and health management; promoting International Health Relations; monitoring and evaluating health projects and programmes; providing guidance, training and development of professional staff in clinical practice specialty; coordinating outreach activities and services; designing and undertaking research; coordinating health research; analyzing, utilizing and disseminating research findings in planning activities to improve service delivery; initiating development of an appropriate health information management system; coordinating provision of quality health care and adherence to health standards; providing specifications for procurement of health supplies and commodities; and coordinating training and development and performance management.

Requirements for Appointment:

For Appointment to this grade, an officer must:

- (i) have served as a Deputy Director of Medical Services/Senior Medical Specialist II for a minimum period of three (3) year
- (ii) Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Medical Practitioners and Dentists Board;
- (iii) Masters degree in any of the following fields: Medicine, Anesthesia, Cardiothoracic Surgery; Dermatology, Ear, Nose and Throat, Otorhinolaryngology, Family Medicine, General Surgery, Geriatrics, Internal Medicine, Microbiology, Neurosurgery, Obstetrics and Gynaecology, Occupational Medicine, Ophthalmology, Orthopedic Surgery, Pediatrics and Child Health, Palliative Medicine, Pathology, Plastic and Reconstructive Surgery, Psychiatry, Public Health, Radiology, Health Systems Management, Health Economics, Health Informatics, Epidemiology, Global Health Policy, Public Health Microbiology and Emerging Infectious Diseases, Biostatistics or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board;



- iv) Registration Certificate issued by the Kenya Medical Practitioners and Dentists Council;
- v) Valid practicing license from Medical Practitioners and Dentists Board;
 - vi) Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution
 - vii) Certificate in computer application skills from a recognized institution;
 - viii) Shown outstanding professional competence and administrative capability and initiative in the general organisation and management of the pharmacy function.

2. VACANCY: DEPUTY DIRECTOR OF MEDICAL SERVICES/ SENIOR MEDICAL SPECIALIST, (JOB GROUP CPSB 03)

NUMBER OF VACANCIES: FIVE (5)

SALARY: Ksh.127,340 x 6,070 – 133,410 x 6,380 – 139,790 x 6,570 – 146,360 x 6,770 – 153,130 x 6,960 – 160,090 x 7,160 – 167,250 x 7,820 – 175,070 x 7,820 – 182,890 p.m.

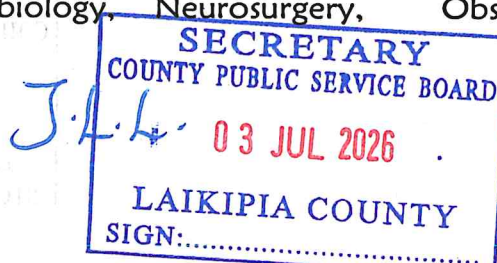
Duties and Responsibilities

Duties and responsibilities at this level will entail:- performing complex and advanced clinical patient management in area of specialization including:- Internal Medicine, Obstetrics and Gynecology, General Surgery, ENT Surgery, Ophthalmology, Psychiatry, Anesthesia, Pediatrics, Pathology, Radiology, Public Health, or other specialties recognized by the Board; coordinating training, coaching and mentoring of health personnel; managing health stores including essential medicines and/or plant and equipment; managing larger facilities/hospitals; developing intervention activities or programs for the management of diseases and conditions; developing medical Standard Operating Procedures (SOPs) and protocols; developing training curricular and syllabi in collaboration with training institutions; coordinating emergency response and clinical care; coordinating health projects and programmes; managing health information systems; carrying out health surveys and research; and monitoring the provision of forensic and medico-legal services.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served as Senior Assistant Director Medical Services / Medical Specialist I for a minimum period of three (3) years;
- (ii) Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Kenya Medical Practitioners and Dentists Council (KMPDC);
- (iii) Masters degree in any of the following fields: Medicine, Anesthesia, Cardiothoracic Surgery; Dermatology, Ear, Nose and Throat, Otorhinolaryngology, Family Medicine, General Surgery, Geriatrics, Internal Medicine, Microbiology, Neurosurgery, Obstetrics and



Gynaecology, Occupational Medicine, Ophthalmology, Orthopedic Surgery, Pediatrics and Child Health, Palliative Medicine, Pathology, Plastic and Reconstructive Surgery, Psychiatry, Public Health, Radiology, Health Systems Management, Health Economics, Health Informatics, Epidemiology, Global Health Policy, Public Health Microbiology and Emerging Infectious Diseases, Biostatistics or equivalent qualification from an institution recognized by the Kenya Medical Practitioners and Dentists Council (KMPDC)

- (iv) Certificate of Registration by the Kenya Medical Practitioners and Dentists Council (KMPDC)
- (v) Valid Practicing Licence from the Kenya Medical Practitioners and Dentists Council (KMPDC)
- (vi) Certificate in Strategic Leadership Development Programme (SLDP) lasting not less than six (6) weeks from a recognized institution
- (vii) Certificate in computer application skills from a recognized institution; and
- (viii) Demonstrated professional competence and managerial capability as reflected in work performance and results.

3. VACANCY: SENIOR ASSISTANT DIRECTOR OF MEDICAL SERVICES/ MEDICAL SPECIALIST I, (JOB GROUP CPSB 04)

NUMBER OF VACANCIES: ONE (1)

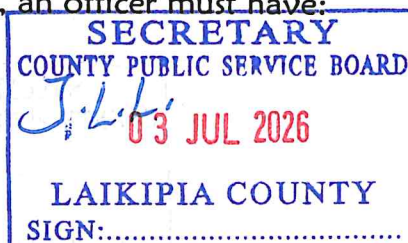
SALARY: Ksh. 105,570 x 5,070 - 110,640 x 5,300 - 115,940 x 5,560 121,500 x 5,840 - 127,340 x 6,070 - 133,410 x 6,380 - 139,790 p.m

Duties and Responsibilities

Duties and responsibilities at this level will entail: undertaking general diagnosis, care, treatment and rehabilitation of patients; carrying out specialized clinical care; providing psycho-social interventions; providing clinical services to patients; training, consulting and performing surgeries in various health facilities; carrying out forensic and medico-legal services; coordinating disease surveillance, prevention, and control; coordinating health education and promotion; implementing health projects and programmes; maintaining up-to-date health information systems; monitoring provision of health treatment and care; undertaking health research; and analyzing medical reports.

Requirements for Appointment

For appointment to this grade, an officer must have:



- (i) served as Assistant Director Medical Services / Medical Specialist II for a minimum period of three (3) years;
- (ii) Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Kenya Medical Practitioners and Dentists Council (KMPDC);
- (iii) Masters degree in any of the following fields: Medicine, Anesthesia, Cardiothoracic Surgery; Dermatology, Ear, Nose and Throat, Otorhinolaryngology, Family Medicine, General Surgery, Geriatrics, Internal Medicine, Microbiology, Neurosurgery, Obstetrics and Gynaecology, Occupational Medicine, Ophthalmology, Orthopedic Surgery, Pediatrics and Child Health, Palliative Medicine, Pathology, Plastic and Reconstructive Surgery, Psychiatry, Public Health, Radiology, Health Systems Management, Health Economics, Health Informatics, Epidemiology, Global Health Policy, Public Health Microbiology and Emerging Infectious Diseases, Biostatistics or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board
- (iv) Certificate of Registration by the Kenya Medical Practitioners and Dentists Council (KMPDC)
- (v) Valid Annual Practicing Licence from the Kenya Medical Practitioners and Dentists Council (KMPDC)
- (vi) Certificate in Strategic Leadership Development Programme (SLDP) lasting not less than six (6) weeks from a recognized institution
- (vii) Certificate in computer application skills from a recognized institution; and
- (viii) Demonstrated professional competence and managerial capability as reflected in work performance and results.

4. VACANCY: ASSISTANT DIRECTOR OF MEDICAL SERVICES/ MEDICAL SPECIALIST II, (JOB GROUP CPSB 05)

NUMBER OF VACANCIES: SEVEN (7)

SALARY: Ksh.92,030 x 4,100 – 96,130 x 4,520 – 100,650 x 4,920 – 105,570 x 5,070 – 110,640 x 5,300 – 115,940 x 5,560 – 121,500 x 5,840 – 127,340 x 6,070 – 133,410 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail:- reviewing patients and instructing writing all the recommendations; undertaking "First-on-Call", duties including clerking, investigating, and managing patients; conducting weekly clinic and theatre days; managing health facilities at various tiers in communities;



responding to intern calls; training, supervising and mentoring Medical Officers (Intern) and other students; performing emergency surgeries; undertaking medico-legal duties including filling of P.3 forms, court attendance and performing post mortems; undertaking medical examinations and preparing Medical Board Proceedings; carrying out community diagnosis, care and treatment; ensuring data and information is collected, transmitted and utilized to benefit the customer and service provider; and conducting disease surveillance, prevention, and control; carrying out health education and promotion; and preparing medical reports.

Requirements for Appointment

For appointment to this grade an officer must have:

- (i) served as Senior Medical Officer for a minimum period of three (3) years
- (ii) Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by the Medical Practitioners and Dentists Board;
- (iii) Registration Certificate by the Medical Practitioners and Dentists Board;
- (iv) Valid practising license from Medical Practitioners and Dentists Board;
- (v) Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution
- (vi) Certificate in computer application skills from a recognized institution; and
- (vii) Shown merit and ability as reflected in work performance and results.

5. VACANCY: DEPUTY DIRECTOR OF PHARMACEUTICAL SERVICES/SENIOR PHARMACEUTICAL SPECIALIST (JOB GROUP CPSB -03) NUMBER OF VACANCES-ONE (1)

SALARY: Ksh.127,340 x 6,070 – 133,410 x 6,380 – 139,790 x 6,570 – 146,360 x 6,770 – 153,130 x 6,960 – 160,090 x 7,160 – 167,250 x 7,820 – 175,070 x 7,820 – 182,890 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail: analyzing reports on adverse drug reactions and poor quality medicines; setting up and running poison information centers; conducting research and dissemination of the findings on medicine utilization; assessing and evaluating research proposals involving medicine use; analyzing medicines for quality assurance; coordinating pharmaceutical services in public health programs; monitoring and evaluating effectiveness of medication therapy; facilitating detection, prevention, response and provision of information on global



public health crisis as per the International Health Regulations; preparing work/strategic plans; and supervising and training staff.

Requirements for Appointment

For appointment to this grade, an officer must have

- (i) Served in the grade of Senior Assistant Director of Pharmaceutical Services/Pharmaceutical Specialist I for a minimum period of three (3) years;
- (ii) Bachelor of Pharmacy (B pharm) degree from an institution recognized by the Pharmacy and Poisons Board;
- (iii) Master's degree in any of the following: Pharmaceutical Policy Analysis and Formulation; Pharmacognosy and Complementary Medicine; Toxicology; Clinical Pharmacy; Pharmacovigilance and Pharmaco-epidemiology Medicines Supplies Management; Medicines Regulation; Narcotic and Psychotropic Substances Control; Pharmaceutics; Pharmacology and Therapeutics; Pharmaceutical Analysis; Tropical and Infectious Diseases; Medicinal and Pharmaceutical Chemistry; Industrial Pharmacy; Health Systems Management; Pharmaceutical Care; Health Informatics; Health Economics; Epidemiology; Biostatistics; Medical statistics; Drug Design and Development; Clinical trials; Quality Assurance; Radio pharmacy; Public Health; Microbiology or Molecular Pharmacology from an institution recognized by the Pharmacy and Poisons Board;
- (iv) Certificate of Registration as a Pharmacist by the Pharmacy and Poisons Board;
- (v) Valid practising license from Pharmacy and Poisons Board;
- (vi) Certificate in Strategic Leadership Development Program' lasting not less than six (6) weeks from a recognized institution;
- (vii) Certificate in Computer application skills from a recognized institution; and
- (viii) demonstrated professional competence and managerial capability as reflected in work performance and results.



**6. VACANCY: ASSISTANT DIRECTOR OF PHARMACEUTICAL SERVICES/
PHAMACEUTICAL SPECIALIST II, (JOB GROUP CPSB 05)**

NUMBER OF VACANCIES: TWO (2)

**SALARY: Ksh.92,030 x 4,100 – 96,130 x 4,520 – 100,650 x 4,920 – 105,570 x 5,070 –
110,640 x 5,300 – 115,940 x 5,560 – 121,500 x 5,840 – 127,340 x 6,070 – 133,410 p.m.**

Duties and Responsibilities

Duties and responsibilities at this level will entail: selecting, quantifying, procuring and warehousing of medical supplies; monitoring effective storage of specialized medical supplies requiring cold storage; making entries into the relevant inventory management records and registers; participating in ward rounds to monitor medicine use, interactions and adverse drug reactions; carrying out continuing medical education for health workers in general; conducting health education on appropriate use of medicines to patients; participating in multidisciplinary clinical team activities of patient care; reporting adverse drug reactions and poor quality medicines; timely preparation of relevant monthly reports and submission to relevant offices; training and mentoring of interns and students attached to the facility; keeping safe custody and maintenance of up to date narcotic and psychotropic substances records; running of poison information centers; disseminating and providing new drug information to health workers and the general public; and supervising pharmaceutical services at lower level health facilities.

Requirements for Appointment

- (i) For appointment to this grade, an officer must have:-
served in the grade of Senior Pharmacist for a minimum period of three (3) years.
- (ii) Bachelor of Pharmacy (B Pharm) degree from an institution recognized by the Pharmacy and Poisons Board;
- (iii) Certificate of Registration by a Pharmacist by the Pharmacy and Poisons Board;
- (iv) Valid practising license from Pharmacy and Poisons Board;
- (v) Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- (vi) Certificate in computer application skills from a recognized institution; and
- (vii) shown merit and ability as reflected in work performance and results.

7. VACANCY: CHIEF MEDICAL SOCIAL WORKER (JOB GROUP CPSB-07)

NUMBER OF VACANCIES –TWO (2)

**SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850-62,930 x
2,930 – 65,860 x 3,080- 68,940p.m.**

Duties and Responsibilities



An officer at this level will be deployed at any District Health hospital or in an equivalent medical institution and will be expected to co-ordinate all medical social work activities at the institution. Specific duties will involve; advising medical officers on all aspects of medical social work programmes; general administration and execution of medical social work services; and identifying, defining and designing solutions and programme for major social problems at the district level/medical institution.

Requirements for Appointment

For appointment to this grade, an officer must have: -

- (i) served in the grade of Senior Medical Social Worker for a minimum period of three (3) years;
- (ii) Bachelors degree in any of the following disciplines: - Medical Social Work, Sociology, Social Work, Mental health, Psychology or equivalent qualification from a recognized institution
- (iii) Membership to a relevant professional body.
- (iv) Certificate in computer application skills; and
- (iv) shown merit and ability as reflected in work performance and results.
- (v) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks

8. VACANCY: SENIOR MEDICAL SOCIAL WORKER (JOB GROUP CPSB-08)

NUMBER OF VACANCIES -ONE (1)

SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Duties and responsibilities

A senior medical social worker will be deployed to any of the district health facilities and will liaise with other related agencies, technical and professional personnel or departmental heads in creating awareness of pandemic diseases; improvement of health care services and other matters pertaining to training and counselling of patients and relatives in the institutions/hospitals.

Requirements for Appointment

For appointment to this grade, an officer must have: -

- (i) served in the grade of Medical Social Worker 1 for a minimum period of one (1) year
- (ii) Bachelors degree in any of the following disciplines: Medical Social Work, Sociology, Social Work or equivalent qualification from a recognized institution
- (iii) Membership to a relevant professional body
- (iv) Certificate in computer application skills; and
- (v) Shown merit and ability as reflected in work performance and results.



- (vi) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks

9 VACANCY: DEPUTY CHIEF HEALTH ADMINISTRATIVE OFFICER (JOB GROUP CPSB-06)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh.60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.

Duties and Responsibilities

An officer at this level will be in-charge of health administrative services in a Provincial Medical Office or a busy Provincial General Hospital, which may have referral status or teaching subsidiary. Specific duties and responsibilities will include ensuring efficient and effective management of health support services; promoting the welfare of patients and staff and ensuring their security; liaising with other professional and technical departmental heads in order to improve the overall management and delivery of health care services; and promoting discipline and professionalism among the health administrative personnel

Requirements for Appointment

For appointment to this grade, an officer must have: -

- (i) served in the grade of Assistant Chief Health Administrative Officer or in a comparable position for a minimum period of three (3) years;
- (ii) Bachelors degree in any of the following disciplines:- Government, Anthropology, Sociology, Public Administration, Business Administration, Commerce, Economics or Law from a recognized institution
- (iii) certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution
- (iv) Certificate in computer application skills; and
- (v) demonstrated professional competence and administrative ability in the management of health services in a Provincial General Hospital.

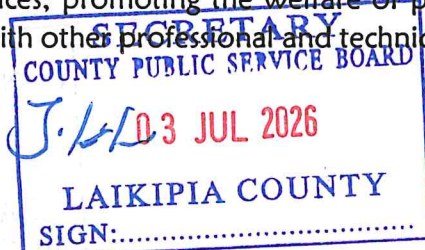
10. VACANCY: ASSISTANT CHIEF HEALTH ADMINISTRATIVE OFFICER (JOB GROUP CPSB-07)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850- 62,930 x 2,930 – 65,860 x 3,080- 68,940p.m.

Duties and Responsibilities

An officer at this level will be in charge of health administrative services in a Provincial General Hospital. Specific duties will include ensuring efficient and effective management of health support services; promoting the welfare of patients and staff and ensuring their security; liaising with other professional and technical departmental



heads in order to improve overall management and delivery of health care services; and promoting discipline and professionalism among the health administrative personnel.

Requirements for Appointment

For appointment to this grade, an officer must have: -

- (i) served in the grade of Senior Health Administrative Officer or in a comparable position for a minimum period of three (3) years;
- (ii) Bachelors degree in any of the following disciplines:- Government, Anthropology, Sociology, Public Administration, Business Administration, Commerce, Economics or Law from a recognized institution
- (iii) A six (6) months certificate course in either Health Management/ Administration or Business Administration/Management from a recognized institution;
- (iv) Certificate in computer application skills; and
- (v) shown merit and ability as reflected in work performance and results.
- (vi) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks

11. VACANCY: SENIOR HEALTH ADMINISTRATIVE OFFICER (JOB GROUP CP5B 08)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Duties and Responsibilities

An officer at this level will be deployed in a busy District Hospital or Provincial General Hospital and will be responsible for the management of all administrative services. Specific duties and responsibilities will entail co-ordination of all support services; ensuring timely completion of the hospital reports, budgets and estimates; co-ordination of all hospital administrative functions in a District or Provincial General Hospital; and supervision and development of staff.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Health Administrative Officer I or in a comparable position for a minimum period of three (3) years;
- (ii) Bachelors degree in any of the following disciplines:- Government, Anthropology, Sociology, Public Administration, Business Administration, Commerce, Economics or Law from a recognized institution;
- (iii) Certificate in computer application skills;
- (iv) shown merit and ability as reflected in work performance and results.
- (v) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks

12. VACANCY: SENIOR RADIOGRAPHER (JOB GROUP CP5B-08)



NUMBER OF VACANCES: ONE (1)

SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Duties and Responsibilities

An officer at this level may be deployed at District or a Provincial Hospital. Specific duties will include: implementing policies and regulations on medical imaging services in the hospital; undertaking basic maintenance and ensuring safety of radiography equipments in the department; establishing and coordinating procurement and ensuring safe custody of radiographic and photographic supplies in the department; Organizing and supervising staff and/or students on attachment in the department.

Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) Served in the grade of Radiographer I for a minimum period of three (3) years
- (ii) Diploma in any of the following disciplines:- Diagnostic Radiography/Medical Imaging Sciences, Ultrasound, Computerized Tomography, Magnetic Resonance Imaging, Mammography, Nuclear Medicine, Radiation Therapy and Digital Medical imaging equipment or its equivalent from a recognized institution
- (iii) Registration with a relevant professional body;
- (iv) Certificate in Supervisory Skills Course lasting not less than two (2) weeks from a recognized institution
- (v) Certificate in computer application skills; and
- (vi) Shown merit and ability as reflected in work performance and results

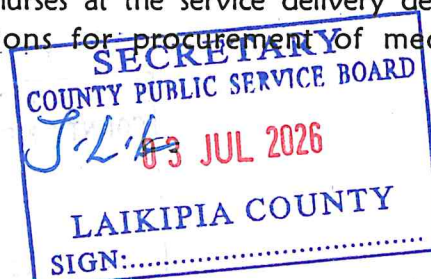
13. VACANCY: ASSISTANT DIRECTOR, NURSING SERVICES (JOB GROUP CPSB-05)

NUMBER OF VACANCIES-ONE (1)

SALARY: Ksh.92,030 x 4,100 – 96,130 x 4,520 – 100,650 x 4,920 – 105,570 x 5,070 – 110,640 x 5,300 – 115,940 x 5,560 – 121,500 x 5,840 – 127,340 x 6,070 – 133,410 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will include: coordinating development of policies, standards and guidelines in the provision of nursing services; ensuring application of the nursing process at the service delivery unit of specialization; carrying out comprehensive health needs assessment in the area of specialization; formulating interventions to address identified health needs; monitoring and evaluating health care services in a health facility; coordinating implementation of nursing related projects and programmes; coordinating the provision of appropriate healthcare services including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood Illnesses (IMAI), immunization and reproductive health; coordinating preparation of training plans/programmes for nurses at the service delivery department; providing quantification and specifications for procurement of medical supplies and



equipment; conducting research and preparing reports; advising Health/Hospital Management Team (HMT) on matters relating to Nursing Services; implementing continuing professional development programmes for nurses; preparing strategic/annual work plans in a health facility; and coaching and mentoring staff

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Principal Nursing Officer for a minimum period of three (3) years;
- (ii) Bachelors Degree in either Nursing or Midwifery from a recognized institution;
- (iii) Masters Degree in any of the following disciplines: Nursing, Midwifery, Medical Surgical Nursing, Pediatric Nursing, Critical Care Nursing, Oncology and Palliative Care Nursing, Forensic Nursing, Community Health Nursing, Nursing Education, Nursing Management and leadership, Mental Health or Geriatric Nursing from a recognized institution;
- (iv) Registration Certificate issued by the Nursing Council of Kenya;
- (v) Valid practicing license from the Nursing Council of Kenya;
- (vi) Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;
- (vii) Certificate in computer application skills from a recognized institution; and
- (viii) demonstrated a high degree of professional competence and administrative capability.

14. VACANCY: PRINCIPAL NURSING OFFICER (JOB GROUP CPSB-06)

NUMBER OF VACANCIES-ONE (1)

SALARY: Ksh.60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.

Duties and Responsibilities:

Duties and responsibilities at this level will include: providing holistic care by carrying out risk identification and assessment of an individual throughout the lifespan; performing a comprehensive physical examination within various settings; assessing, formulating, planning and implementing evidence-based nursing care for client/patient; ensuring a safe nursing care environment for client/patient; conducting patient audits to improve client/patient care; collaborating and maintaining effective working relationships among interdisciplinary teams to support client/patient and their families; conducting nursing teaching and assessment of nursing staff and students; and coordinate quality assurance activities for improvement of nursing care outcomes.

In addition, duties and responsibilities will include: evaluating community interventions and providing feedback; managing nursing commodities and other resources; conducting studies and surveys in various health care areas and disseminating findings to improve care; coordinating occupational health and safety activities and preparing periodic reports; ensuring effective utilization and safety of assigned medical supplies and equipment; developing standard operating procedures for the unit in collaboration with other stakeholders; conducting training needs assessment and developing training/induction programmes;



evaluating in-house training programmes and producing periodical reports; implementing nursing programmes; mobilizing resources for implementation of nursing activities and projects; conducting ward rounds and reviewing patients' conditions; and coaching and mentoring nursing staff.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Chief Nursing Officer for a minimum period of three (3) years;
- (ii) Bachelor's Degree in either Nursing or Midwifery from a recognized' institution;
- (iii) Registration Certificate issued by the Nursing Council of Kenya;
- (iv) Valid practising license from the Nursing Council of Kenya;
- (v) Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- (vi) Certificate in computer application skills from a recognized institution; and
- (vii) shown merit and ability as reflected in work performance and results.

15. VACANCY: CHIEF NURSING OFFICER (JOB GROUP CPSB-07)

NUMBER OF VACANCIES- TWO (2)

SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850-62,930 x 2,930 – 65,860 x 3,080- 68,940p.m.

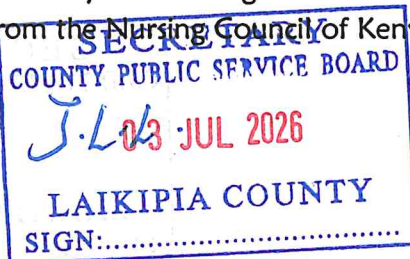
Duties and Responsibilities

Duties and. responsibilities at this level will entail: providing holistic care by carrying out risk identification and assessment of an individual throughout the lifespan; performing a comprehensive physical examination within various settings; assessing, formulating, planning and implementing evidence-based nursing care for client/patient; ensuring a safe nursing care environment for client/patient; conducting patient audits to improve client/patient care; collaborating and maintaining effective working relationships among interdisciplinary teams to support client/patient and their families; conducting a community health risk assessment and providing outcome based interventions; conducting nursing teaching and assessment of nursing staff and students; referring patients and clients appropriately; facilitating patients' admission and initiating discharge plans; maintaining nursing records on patients/clients personal and health condition/care; conducting assessment of school health needs, and implementing; conducting community diagnosis and providing feedback; conducting desk reviews, collecting and collating data; implementing recommendations of findings for improvement of nursing care; conducting ward rounds and reviewing patients' conditions; and coaching and mentoring nursing staff.

Requirement for Appointment:

For appointment to this grade, an officer must have: -

- i. served in the grade of Senior Nursing Officer for a minimum period of three (3) years;
- ii. Bachelors Degree in either Nursing or Midwifery from a recognized institution;
- iii. Registration Certificate issued by the Nursing Council of Kenya;
- iv. Valid Practicing License from the Nursing Council of Kenya;



- v. Certificate in computer application skills from a recognized institution;
- vi. Shown merit and ability as reflected in work performance and results
- vii. undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks

**16. VACANCY: SENIOR PRINCIPAL REGISTERED NURSE (JOB GROUP CPSB-05)
NUMBER OF VACANCIES-SIX (6)**

SALARY: Ksh.92,030 x 4,100 – 96,130 x 4,520 – 100,650 x 4,920 – 105,570 x 5,070
– 110,640 x 5,300 – 115,940 x 5,560 – 121,500 x 5,840 – 127,340 x 6,070 – 133,410
p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail: initiating development of nursing policies, standards and guidelines in the provision of nursing services in area of specialization; implementing projects and programmes in area of specialization; ensuring application of nursing process at the service delivery point/area; coordinating the provision of appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood Illnesses (IMAI), immunization, reproductive health; formulating interventions to address identified health needs; managing nursing services at a health facility; monitoring and evaluating health care in a health facility; coordinating preparation of training plans/programmes for nurses at the service delivery department; providing specifications for procurement of nursing commodities and supplies; conducting research and preparing reports; coordinating health care activities in an area of specialization in collaboration with other stakeholders; advising the Health/Hospital Management Team (HMT) on matters relating to nursing; implementing continuing professional development programmes for nurses; and initiating preparation of annual work plans

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Principal Registered Nurse for a minimum period of three (3) years;
- (ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry qualification from a recognized institution;
- (iii) Higher Diploma in any of the following discipline: Kenya Registered Community Health Nursing, Registered Anaesthetic Nursing, Kenya Registered Psychiatric Nursing, Kenya Registered Peri-operative Nursing, Kenya Registered Ophthalmology Nursing, Kenya Registered Paediatric Nursing, Kenya Registered Critical Care Nursing, Kenya Registered Accident & Emergency Nursing, Kenya Registered Neonatal Nursing, Kenya Registered Nephrology Nursing or Kenya Registered Palliative Nursing from a recognized institution;

OR

Diploma in Advanced Nursing in any of the following disciplines: Nursing, Education Psychology, Nursing Administration, Community Health Nursing, Mental Health and Psychiatric Nursing or Clinical Care from a recognized institution;

- (iv) Registration Certificate issued by the Nursing Council of Kenya;
- (v) valid practicing license from the Nursing Council of Kenya;



- (vi) Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution
- (vii) Certificate in computer application skills from a recognized institution; and
- (viii) shown a high degree of professional competence and administrative capability as well as possess broad experience in setting and evaluating nursing and healthcare standards and programmes

17. PRINCIPAL REGISTERED NURSE (JOB GROUP CPSB-06)

NUMBER OF VACANCIES-TEN (10)

SALARY: Ksh.60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.

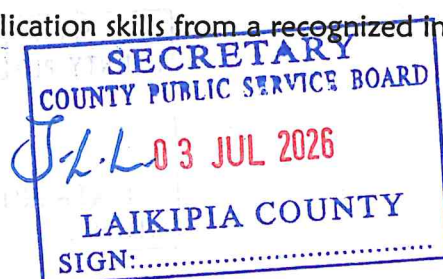
Duties and Responsibilities

Duties and responsibilities at this level will entail: implementing application of the nursing process at the health service delivery point; coordinating the provision of appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood Illnesses (IMAI), immunization, reproductive health; designing health education and counselling interventions for patients/clients and community on identified health needs; managing a service delivery department; monitoring and evaluating health care at the health service delivery department; preparing training plans/programmes for nurses at the service delivery department; facilitating the referral of patients and clients appropriately; facilitating patients' admission and initiate discharge plans; keeping up-to-date records of nursing staff; facilitating availability of resources for keeping clinical environment tidy and safe; ensuring effective utilization and safety of assigned medical supplies and equipment; coordinating school health programmes, occupational health activities and home based care services; conducting clinical teaching and assessment of nursing staff and students; conducting desk reviews on health reports and implementing recommendations related to nursing; and analyzing data for research and compiling reports

Requirements for Appointment

For appointment to this grade, an officer must have

- (i) Served in the grade of Chief Registered Nurse for a minimum period of three (3) years;
- (ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- (iii) Registration Certificate issued by the Nursing Council of Kenya;
- (iv) Valid practicing license from the Nursing Council of Kenya;
- (v) Certificate in Management Course lasting not less than four (4) weeks from a recognized institution;
- (vi) Certificate in computer application skills from a recognized institution.



- (vii) shown a high degree of professional competence and administrative capability as well as possess broad experience in setting and evaluating nursing and healthcare standards and programmes;

18. VACANCY: CHIEF REGISTERED NURSE (JOB GROUP CPSB-07)

NUMBER OF VACANCIES-TEN (10)

SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850

-62,930 x 2,930 – 65,860 x 3,080- 68,940p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses (IMAI), immunization and reproductive health; providing health education and counselling to patients/clients and community on identified health needs; facilitating patients/clients referral appropriately; ensuring tidy and safe clinical environment; conducting clinical teaching and assessment of nursing staff and students; evaluating healthcare outcomes on patients/clients and preparing individualized reports; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery section/units; ensuring effective utilization and safety of assigned medical supplies and equipment; conducting desk reviews on health reports and implementing recommendations related to nursing; caring for patients at the health service delivery unit using the nursing process; monitoring healthcare outcomes at the service delivery unit and preparing reports; and analyzing data for research and compiling reports.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Senior Registered Nurse for a minimum period of three (3) years;
- (ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- (iii) Registration Certificate issued by the Nursing Council of Kenya
- (iv) Valid Practicing License from the Nursing Council of Kenya;
- (v) Certificate in computer application skills from a recognized institution;
- (vi) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks
- (vii) show merit and ability as reflected in work performance and results.

19. VACANCY: SENIOR REGISTERED NURSE (JOB GROUP CPSB-08)

NUMBER OF VACANCIES-FOURTEEN (14)



SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood illnesses (IMAI), immunization and reproductive health; providing health education and counselling to patients/clients and community on identified health needs; referring patients and clients appropriately; facilitating patients' admission and initiating discharge plans; maintaining records on patients/clients health condition and care; ensuring tidy and safe clinical environment; conducting home visits; conducting nursing teaching and assessment of nursing staff and students; evaluating healthcare outcomes on patients/clients and preparing individualized report; conducting assessment of school ' health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery unit; ensuring effective utilization and safety of assigned medical supplies and equipment; and implementing recommendations of research findings for improvement of nursing care.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Registered Nurse I for a minimum period of three (3) years;
- (ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- (iii) Registration Certificate issued by the Nursing Council of Kenya;
- (iv) valid practicing license from the Nursing Council of Kenya;
- (v) Certificate in computer application skills from a recognized institution;
- (vi) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks
- (vii) shown merit and ability as reflected in work performance and results.

20.VACANCY: REGISTERED NURSE I (JOB GROUP CPSB-09)

NUMBER OF VACANCIES - FORTY EIGHT (48)

SALARY: Ksh. 39,700 x 1,470 - 41,170 x 1,520 - 42,690 x 1,710 - 44,400 x 1,920 - 46,320 x 2,000 - 48,320 x 2,290 - 50,610 x 2,350 52,960 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, planning, implementing nursing interventions and evaluating patient's outcomes; diagnosing common health conditions; providing appropriate healthcare service including Adolescents and Adulthood illnesses (IMAI), immunization and reproductive health;



providing health education and counselling to patients/clients and community on identified health needs; referring patients and clients appropriately; facilitating patients' admission and initiating discharge plans; maintaining records on patients/clients health condition and care; ensuring a tidy and safe clinical environment; collecting and collating data for research; evaluating healthcare outcomes on patients/clients and preparing individualized reports; conducting assessment of schools health needs; planning, implementing interventions and preparing periodic reports; and identifying occupational health needs and making appropriate recommendations.

Requirements for Appointment

For appointment to this grade, an officer must have

- (i) served in the grade of Registered Nurse II for a minimum period of three (3) years;
- (ii) Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- (iii) Registration Certificate issued by the Nursing Council of Kenya;
- (iv) Valid practicing license from the Nursing Council of Kenya;
- (v) Certificate in computer application skills from a recognized institution; and
- (vi) shown merit and ability as reflected in work performance and results.

21. VACANCY: SENIOR ENROLLED NURSE I (JOB GROUP CPSB-08)

NUMBER OF VACANCIES- ONE (1)

SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing patients and clients and establishing health care needs; planning and implementing nursing care interventions based on patients'/clients' health needs; providing health education and counselling on identified health and socio-economic needs to patients/clients; referring patients and clients appropriately; facilitating patients' admission and discharge in a health facility; ensuring a tidy and safe clinical environment; ensuring safe custody of in-patients belongings; maintaining records on patients/clients personal and health condition/care; conducting assessment of school health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs, assessment, planning, implementing, evaluating, making recommendations and preparing periodic reports; providing appropriate healthcare services including immunization, reproductive health; guiding and orienting staff, students and health personnel; and carrying out health outreach activities.

Requirements of Appointment

For appointment to the grade, an officer must have:



- (i) served in the grade of Senior Enrolled Nurse II for a minimum period of three (3) years;
- (ii) Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution;
- (iii) Enrolment Certificate issued by the Nursing Council of Kenya;
- (iv) valid practicing license from Nursing Council of Kenya;
- (v) Certificate in computer application skills from a recognized institution;
- (vi) shown merit and ability as reflected in work performance and results

22. VACANCY: SENIOR ENROLLED NURSE II (JOB GROUP CPSB-09)

NUMBER OF VACANCIES-SIX (6)

SALARY: Ksh. 41,420 x 1,470 - 42,890 x 1,520 - 44,410 x 1,710 - 46,120 x 1,920 - 48,040 x 2,000 - 50,040 x 2,290-52,330 x 2,350-54,680 x 2,550-57,230p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing patients and clients and establishing health care needs; planning and implementing nursing care interventions based on patients'/clients' health needs; providing health education and counselling on identified health and socio-economic needs to patients/clients; referring patients and clients appropriately; facilitating patients' admission and discharge in a health facility; making appropriate discharge plan for patients; ensuring a tidy and safe clinical environment; ensuring safe custody of in-patients belongings; maintaining records on patients/clients personal and health condition/care; conducting assessment of school health needs; planning, implementing interventions and preparing periodic reports; conducting occupational health needs assessment; providing appropriate healthcare services including immunization, reproductive health; guiding and orienting staff and students; and carrying out health outreach activities

Requirements of Appointment

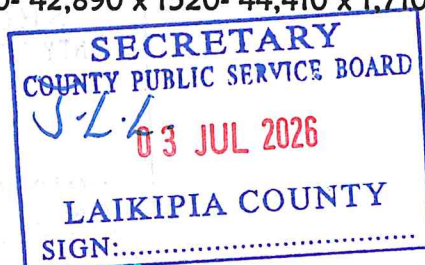
For appointment to this grade, an officer must have

- (i) served in the grade of Enrolled Nurse I for a minimum period of three (3) years;
- (ii) certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution;
- (iii) Enrolment Certificate issued by the Nursing Council of Kenya;
Valid practicing license from Nursing Council of Kenya;
- (iv) Certificate in computer application skills from a recognized institution; and
- (v) shown merit and ability as reflected in work performance and results.

23. VACANCY: ENROLLED NURSE I (JOB GROUP CPSB-10)

NUMBER OF VACANCIES-TWO (2)

SALARY: Ksh. 34,420 x 1,300 - 35,720 x 1,380 - 37,100 x 1390- 38,490 x 1,460 - 39,950 x 1,470 - 41,420 x 1,470- 42,890 x 1520- 44,410 x 1,710-46, 120 p.m.



Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing patients and clients and establishing health care needs; planning and implementing nursing care interventions based on patients'/clients' health needs; providing appropriate healthcare service, including immunization, Prevention of Mother to Child Transmission of HIV (PMTCT), ante-natal care and delivery, providing health education and counselling on identified health and socio-economic needs to patients'/clients'; referring patients and clients appropriately; facilitating patients' admission and discharge in a health facility; ensuring a tidy and safe clinical environment; ensuring safe custody of in-patients belongings; maintaining records on patients'/clients' personal and health condition/care; evaluating healthcare outcomes on patients'/clients and preparing individualised reports; conducting assessment of school health needs; planning, implementing interventions and preparing periodic reports; and guiding and orienting students.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Enrolled Nurse II for a minimum period of three (3) years;
- (ii) Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution;
- (iii) Enrolment Certificate issued by the Nursing Council of Kenya;
- (iv) valid practicing license from Nursing Council of Kenya;
- (v) Certificate in computer application skills from a recognized institution; and
- (vi) shown merit and ability as reflected in work performance and results.

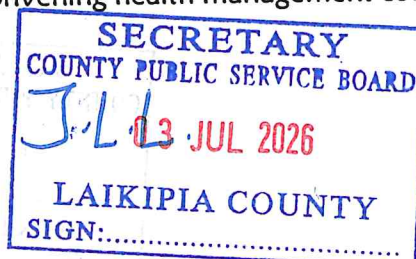
24. VACANCY: CHIEF CLINICAL OFFICER, (JOB GROUP CPSB 07)

NUMBER OF VACANCIES- TWO (2)

SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850-62,930 x 2,930 – 65,860 x 3,080- 68,940p.m.

Duties and Responsibilities

Duties and responsibilities at this level will include: providing clinical services in a health facility; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including Ear, Nose and Throat/Audiology, Orthopedics and Trauma, Child Health and Pediatrics, Reproductive Health, Ophthalmology, Anesthesia, Lungs and Skin, Dermatology and •Venereology; collecting data and compiling clinical reports; implementing community health care activities in liaison with other health workers; guiding and counseling patients, clients and staff on health issues; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; assessing, preparing and presenting medico-legal reports; organizing health management teams and convening health management committee meetings;



carrying out disease surveillance and recommending appropriate control measures; and coaching and mentoring staff and students on attachment.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Senior Clinical Officer for a minimum period of three (3) years;
- (ii) Bachelors degree in-Clinical Medicine from a recognized institution;
- (iii) Certificate of Registration from the Clinical Officers' Council;
- (iv) Certificate in Computer Application Skills from a recognized institution
- (vi) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks

25. VACANCY: PRINCIPAL REGISTERED CLINICAL OFFICER I (JOB GROUP CPBS-05)

NUMBER OF VACANCIES: THREE (3)

SALARY: Ksh.92,030 x 4,100 – 96,130 x 4,520 – 100,650 x 4,920 – 105,570 x 5,070 – 110,640 x 5,300 – 115,940 x 5,560 – 121,500 x 5,840 – 127,340 x 6,070 – 133,410 p.m.

Duties and Responsibilities

This will be the highest grade in the Diplomas cadre. Specific duties and responsibilities at this level will include: implementing clinical services policies, procedures and guidelines; maintaining standards, ethics and quality assurance systems in the provision of clinical services; providing clinical and family health care services in health institutions and communities; reviewing medico-legal standards and guidelines; undertaking research on critical health issues and emerging trends; implementing referral strategies and guidelines in liaison with other stakeholders; identifying skills mix and training for quality service provision in the relevant specialized service areas including Ear, Nose and Throat (ENT/Audiology), Ophthalmology and Cataract Surgery, Child Health and Paediatrics, Anaesthesia, Orthopaedics and Trauma, Epidemiology, Lung and Skin, Reproductive Health, Dermatology and Venereology, Coroner and Forensic Medicine, Medical Education, Health Economics . and Policy, Health Systems Management, Psychology, Family and Community Health Services; capacity building for disaster preparedness and emergency response; and coaching and mentoring of staff.

Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Principal Registered Clinical Officer II for a minimum period of three (3) years;
- (ii) Higher Diploma in Clinical Medicine and Surgery in any of the following disciplines: Anesthesia, Ear, Nose, Throat/Audiology, Child Health and Pediatrics, Lung and Skin, Orthopedics and Trauma, Reproductive Health, Epidemiology, Ophthalmology and Cataract Surgery, Dermatology and Venereology or Medical Education from a recognized institution;
- (iii) Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;



- (iv) Certificate of Registration from the Clinical Officers' Council
- (v) Certificate in Computer Application Skills from a recognized institution; and
- (vi) demonstrated professional competence and managerial capability as reflected in work performance and results.

26. VACANCY: PRINCIPAL REGISTERED CLINICAL OFFICER I- ANAESTHETIST (JOB GROUP CPBS-05)

NUMBER OF VACANCIES-ONE (1)

SALARY: Ksh.92,030 x 4,100 – 96,130 x 4,520 – 100,650 x 4,920 – 105,570 x 5,070 – 110,640 x 5,300 – 115,940 x 5,560 – 121,500 x 5,840 – 127,340 x 6,070 – 133,410 p.m.

Duties and Responsibilities

This will be the highest grade in the Diplomas cadre. Specific duties and responsibilities at this level will include: implementing clinical services policies, procedures and guidelines; maintaining standards, ethics and quality assurance systems in the provision of clinical services; providing clinical and family health care services in health institutions and communities; reviewing medico-legal standards and guidelines; undertaking research on critical health issues and emerging trends; implementing referral strategies and guidelines in liaison with other stakeholders; identifying skills mix and training for quality service provision in the relevant specialized service areas including Ear, Nose and Throat (ENT/Audiology), Ophthalmology and Cataract Surgery, Child Health and Paediatrics, Anaesthesia, Orthopaedics and Trauma, Epidemiology, Lung and Skin, Reproductive Health, Dermatology and Venereology, Coroner and Forensic Medicine, Medical Education, Health Economics . and Policy, Health Systems Management, Psychology, Family and Community Health Services; capacity building for disaster preparedness and emergency response; and coaching and mentoring of staff.

Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Principal Registered Clinical Officer II for a minimum period of three (3) years;
- (ii) Higher Diploma in Clinical Medicine and Surgery in any of the following disciplines: Anesthesia, Ear, Nose, Throat/Audiology, Child Health and Pediatrics, Lung and Skin, Orthopedics and Trauma, Reproductive Health, Epidemiology, Ophthalmology and Cataract Surgery, Dermatology and Venereology or Medical Education from a recognized institution;
- (iii) Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- (iv) Certificate of Registration from the Clinical Officers' Council
- (v) Certificate in Computer Application Skills from a recognized institution; and
- (vi) demonstrated professional competence and managerial capability as reflected in work performance and results

27. VACANCY: PRINCIPAL REGISTERED CLINICAL OFFICER II (JOB GROUP CPBS-06)

NUMBER OF VACANCIES: FOUR (4)

SALARY: Ksh.60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.



Duties and Responsibilities

Duties and responsibilities at this level will include: implementing clinical service procedures, guidelines, quality assurance standards in the provision of clinical services; providing clinical and family health care in health institutions and communities; implementing medico-legal standards and guidelines; undertaking disease surveillance, control and management; undertaking research on critical health issues and emerging trends; providing clinical outreach and school health services; monitoring patients, making appropriate referrals and providing necessary guidance and counseling; providing specialized services including Ear, Nose and Throat/Audiology, Ophthalmology and Cataract Surgery, Child Health and Pediatrics, Anesthesia, Orthopedics, Epidemiology, Lung and Skin, Reproductive Health, Dermatology and Venereology, Coroner and Forensic Medicine, Medical Education, Health Economics and Policy, Health Systems Management, Psychology, Family and Community Health Services; and providing emergency clinical care during disasters.

Requirements for Appointment:

For appointment to this grade, an officer must have:

- (i) served in the grade of Chief Registered Clinical Officer for a minimum period of three (3) years;
- (ii) Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
- (iii) Certificate in Management Course lasting not less than four (4) weeks from a recognized institution;
- (iv) Certificate of Registration from the Clinical Officers' Council;
- (v) Certificate in Computer Application Skills from a recognized institution; and
- (vi) shown merit and ability as reflected in work performance and results.

28. VACANCY: PRINCIPAL REGISTERED CLINICAL OFFICER II-ANAESTHETIST (JOB GROUP CPBS-06)

NUMBER OF VACANCIES: THREE (3)

SALARY: Ksh.60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will include: implementing clinical service procedures, guidelines, quality assurance standards in the provision of clinical services; providing clinical and family health care in health institutions and communities; implementing medico-legal standards and guidelines; undertaking disease surveillance, control and management; undertaking research on critical health issues and emerging trends; providing clinical outreach and school health services; monitoring patients, making appropriate referrals and providing necessary guidance and counseling; providing specialized services including Ear, Nose and Throat/Audiology, Ophthalmology and Cataract Surgery, Child Health and Pediatrics, Anesthesia, Orthopedics, Epidemiology, Lung and Skin, Reproductive Health, Dermatology and Venereology, Coroner and Forensic Medicine, Medical Education, Health Economics and Policy, Health Systems Management,



Psychology, Family and Community Health Services; and providing emergency clinical care during disasters.

Requirements for Appointment:

For appointment to this grade, an officer must have:

- (i) served in the grade of Chief Registered Clinical Officer for a minimum period of three (3) years;
- (ii) Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
- (iii) Certificate in Management Course lasting not less than four (4) weeks from a recognized institution;
- (iv) Certificate of Registration from the Clinical Officers' Council;
- (v) Certificate in Computer Application Skills from a recognized institution; and
- (vi) shown merit and ability as reflected in work performance and results.

29. VACANCY: CHIEF REGISTERED CLINICAL OFFICER (JOB GROUP CPSB-07)

NUMBER OF VACANCIES: FIVE (5)

SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850-62,930 x 2,930 – 65,860 x 3,080- 68,940p.m.

Duties and Responsibilities.

Duties and responsibilities at this level will include: providing clinical services in a health facility; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including Ear, Nose and Throat/Audiology, Orthopedics and Trauma, Child Health and Pediatrics, Reproductive Health, Ophthalmology, Anesthesia, Lungs and Skin, Dermatology and Venereology; compiling and analyzing clinical data; implementing community health care activities in liaison with other health workers; guiding and counseling patients, clients and staff on health issues; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; assessing, preparing and presenting medico-legal reports; coaching and mentoring students on attachment; organizing health management teams and convening health management committee meetings; and carrying out disease surveillance, and recommending appropriate control measures.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Senior Registered Clinical Officer for a minimum period of three (3) years;
- (ii) Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
- (iii) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks
- (iv) Certificate of Registration from the Clinical Officers' Council;



- (v) Certificate in Computer Application Skills from a recognized institution;
- (vi) shown merit and ability as reflected in work performance and results

30.VACANCY: CHIEF REGISTERED CLINICAL OFFICER-ANAESTHETIST (JOB GROUP CPSB-07)

NUMBER OF VACANCIES-THREE (3)

SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850-62,930 x 2,930 – 65,860 x 3,080- 68,940p.m.

Duties and Responsibilities.

Duties and responsibilities at this level will include: providing clinical services in a health facility; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including Ear, Nose and Throat/Audiology, Orthopedics and Trauma, Child Health and Pediatrics, Reproductive Health, Ophthalmology, Anesthesia, Lungs and Skin, Dermatology and Venereology; compiling and analyzing clinical data; implementing community health care activities in liaison with other health workers; guiding and counseling patients, clients and staff on health issues; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; assessing, preparing and presenting medico-legal reports; coaching and mentoring students on attachment; organizing health management teams and convening health management committee meetings; and carrying out disease surveillance, and recommending appropriate control measures.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Senior Registered Clinical Officer for a minimum period of three (3) years;
- (ii) Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
- (iii) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks;
- (iv) Certificate of Registration from the Clinical Officers' Council;
- (v) Certificate in Computer Application Skills from a recognized institution;
- (vi) shown merit and ability as reflected in work performance and results

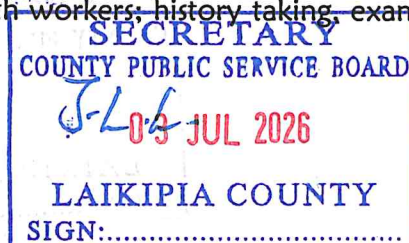
31. VACANCY: SENIOR REGISTERED CLINICAL OFFICER (JOB GROUP CPBS-08)

NUMBER OF VACANCIES: SEVEN (7)

SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Duties and Responsibilities:

Duties and responsibilities at this level will include: implementing Community Health Care activities in liaison with other health workers; history taking, examining, diagnosing, treating



and managing diseases and conditions in an outpatient or inpatient health facility; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; coaching and mentoring students on attachment; carrying out surgical procedures as per training and skill; guiding and counseling patients, clients and staff on health issues; assessing, preparing and presenting medico-legal reports; organizing health management teams and convening health management committee meetings; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including Ear, Nose and Throat/Audiology, Orthopedics and Trauma, Child Health and Pediatrics, Reproductive Health, Ophthalmology, Anesthesia, Lungs and Skin, Dermatology and Venereology; and collecting and compiling clinical data.

Requirements for Appointment:

For appointment to this grade, an officer must have:

- (i) served in the grade of Registered Clinical Officer I for a minimum period of three (3) years;
- (ii) Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
- (iii) Certificate of Registration from the Clinical Officers' Council;
- (iv) Certificate in Computer Application Skills from a recognized institution;
- (v) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks
- (vi) shown merit and ability as reflected in work performance and results.

32. VACANCY: SENIOR REGISTERED CLINICAL OFFICER-ANAESTHETIST (JOB GROUP CPBS-08)

NUMBER OF VACANCIES: TWO (2)

SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Duties and Responsibilities:

Duties and responsibilities at this level will include: implementing Community Health Care activities in liaison with other health workers; history taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; coaching and mentoring students on attachment; carrying out surgical procedures as per training and skill; guiding and counseling patients, clients and staff on health issues; assessing, preparing and presenting medico-legal reports; organizing health management teams and convening health management committee meetings; conducting ward rounds, reviewing and making appropriate referrals; carrying out surgical procedures as per training and skill; offering specialized clinical services including Ear, Nose and Throat/Audiology, Orthopedics and Trauma, Child Health and Pediatrics, Reproductive Health, Ophthalmology, Anesthesia, Lungs and Skin, Dermatology and Venereology; and collecting and compiling clinical data.

Requirements for Appointment:



For appointment to this grade, an officer must have:

- (i) served in the grade of Registered Clinical Officer I for a minimum period of three (3) years;
- (ii) Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
- (iii) Certificate of Registration from the Clinical Officers' Council;
- (iv) Certificate in Computer Application Skills from a recognized institution;
- (v) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks
- (vi) shown merit and ability as reflected in work performance and results.

33. VACANCY: REGISTERED CLINICAL OFFICER I (JOB GROUP CPBS-09)

NUMBER OF VACANCIES: EIGHT (8)

SALARY: Ksh. 41,420 x 1,470 - 42,890 x 1,520 - 44,410 x 1,710 - 46,120 x 1,920 - 48,040 x 2,000 - 50,040 x 2,290-52,330 x 2,350-54,680 x 2,550-57,230p.m.

Duties and Responsibilities

Duties and responsibilities at this level will include: taking history, examining, diagnosing and treating patients' common ailments at an outpatient or inpatient health facility; guiding and counseling patients, clients and staff on health issues; referring patients and clients to appropriate health facilities; assessing, preparing and presenting medico-legal reports; organizing health management teams and convening health management committee meetings; implementing community health care activities in liaison with other health workers; sensitizing patients and clients on preventive and promotive health; providing clinical outreach and school health services; carrying out minor surgical procedures as per training and skill; and collecting data and compiling clinical data.

Requirements for Appointment:

For appointment to this grade, an officer must have:

- (i) served in the grade of Registered Clinical Officer II for a minimum period of three (3) years;
- (ii) Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
- (iii) Certificate of Registration from the Clinical Officers' Council;
- (iv) and Certificate in Computer Application Skills from a recognized institution

34. VACANCY: PRINCIPAL PUBLIC HEALTH OFFICER (JOB GROUP CPSB 06)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh. 60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.

Duties and Responsibilities

An officer at this level will be responsible for the following duties: monitoring and evaluating environmental health risks; implementing promotive and preventive health programmes; monitoring and evaluating compliance to urban and rural sanitation standards in dwellings, commercial premises and work



places; monitoring and evaluating the management of solid/liquid and other hazardous wastes; promoting hygiene education including school health programmes; implementing international health regulations and rules at ports, airports, frontiers and border posts; educating the public on health and safety at work place; coordinating community based health care programmes; carrying out surveillance on environmental health pollutants and advising on prevention and control of disease incidences and outbreaks; liaising with other stakeholders in carrying out disaster preparedness and response; compiling research reports on public health; compiling and analyzing public health data and reports; and promoting modern information and communication technology in the provision of public health services.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Chief Public Health Officer for a minimum period of three (3) years;
- (ii) Bachelors Degree in Environmental Health or Public Health from a recognized Institution;
- (iii) Certificate of competence from the Association of Public Health Officers;
- (iv) Certificate in Computer Application Skills from a recognized institution;
- (v) Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution; and
- (vi) shown merit and ability as reflected in work performance and results.

35: VACANCY: PRINCIPAL ASSISTANT PUBLIC HEALTH OFFICER (JOB GROUP CPSB-06)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh.60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.

Duties and Responsibilities

An officer at this level will be responsible for the following duties: monitoring and evaluating the management of solid/liquid and other hazardous wastes; ensuring safety and quality of food and water for both domestic and industrial use; ensuring abatement of sanitary nuisances; carrying out surveillance on environmental health pollutants; promoting hygiene education including school health programmes; implementing international health regulations and rules at ports, airports, frontiers and border posts; vetting and approving building plans; inspecting and issuing occupancy certificates of new buildings; inspecting of commercial and trading premises for maintenance of set standards; overseeing exhumation process and authorizing disposal of unclaimed bodies; and carrying out surveillance and advising on prevention and control of disease incidences, outbreaks and disasters.

Requirements for Appointment



For appointment to this grade, an officer must have:

- (i) served in the, grade of Chief Assistant Public Health Officer for a minimum period of three (3) years;
- (ii) Diploma in either Environmental Health Science or Public Health Inspection from a recognized institution;
- (iii) Certificate in Management Course lasting not less than four (4) weeks from a recognized institution;
- (iv) Certificate in Computer Application Skills from a recognized institution; and
- (v) shown merit and ability as reflected in work performance and result

36: VACANCY: CHIEF ASSISTANT PUBLIC HEALTH OFFICER (JOB GROUP CPSB 07)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850- 62,930 x 2,930 – 65,860 x 3,080- 68,940p.m.

Duties and Responsibilities

An officer at this level will coordinate environmental health activities in the area of deployment. Specific duties and responsibilities will include: implementing promotive and preventive health programmes; ensuring safety and quality of food and water for both domestic and industrial use; abating sanitary nuisances; promoting hygiene education including school health programmes; implementing international health regulations and rules at ports, airports, frontiers and border posts; undertaking inspection for preventive maintenance of health facilities; vetting and approving building plans; inspecting and issuing occupancy certificates of new buildings; inspecting commercial and trading premises for maintenance of set standards; overseeing exhumation process and authorizing disposal of unclaimed bodies; educating the public on health and safety at work place; and implementing community based health care programmes.

Requirements for Appointment

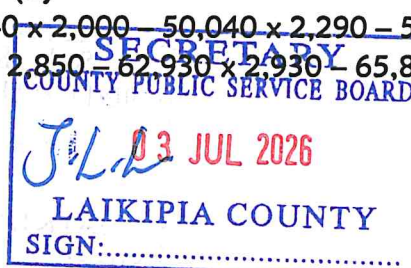
For appointment to this grade, an officer must have:

- (i) served in the grade of Senior Assistant Public Health Officer for a minimum period of three (3) years;
- (ii) Diploma in either Environmental Health Science or Public Health
- (iii) Inspection from a recognized institution;
- (iv) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks;
- (v) Certificate in Computer Application Skills from a recognized institution;

37: VACANCY: SENIOR ASSISTANT PUBLIC HEALTH OFFICER (JOB GROUP CPSB -08)

NUMBER OF VACANCIES: TWO (2)

SALARY: Ksh. 46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.



Duties and Responsibilities:

An officer at this level will provide Environmental Health Extension services in the area of deployment, where specific duties and responsibilities will include: identifying environmental health issues at community level; maintaining up to date records of services rendered; implementing vector, vermin and rodent control measures; implementing integrated mosquito control strategies; issuing of intimation and statutory notices; inspecting springs and wells to ensure that they are properly maintained and ensure safe sources of drinking water; undertaking inspection for preventive maintenance of health care facilities; overseeing construction of sanitary facilities in schools, trading centres and commercial premises; collecting water and food samples for bacteriological and chemical analysis; carrying out immunizations; initiating and implementing Community Based Health Care Programmes; implementing integrated mosquito control and other public health strategies; and following up on proper collection and disposal of solid waste.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Assistant Public Health Officer I for a minimum period of three (3) years;
- (ii) Diploma in either Environmental Health Science or Public Health Inspection from a recognized institution;
- (iii) Certificate in Computer Application Skills from a recognized institution;
- (iv) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks
- (v) shown merit and ability as reflected in work performance and results.

38: VACANCY: ASSISTANT PUBLIC HEALTH OFFICER I (JOB GROUP CPSB-09)

NUMBER OF VACANCIES- TWO (2)

SALARY: Ksh. 41,420 x 1,470 - 42,890 x 1,520 - 44,410 x 1,710 - 46,120 x 1,920 - 48,040 x 2,000 - 50,040 x 2,290-52,330 x 2,350-54,680 x 2,550-57,230p.m.

Duties and Responsibilities:

An officer at this level will provide Environmental Health Extension services in the area of deployment, where specific duties and responsibilities will include: mobilizing, sensitizing and advising communities on matters related to environmental health; carrying out immunization; defaulter tracing and reporting of Tuberculosis and other immunizable diseases; identifying environmental health issues at community level; implementing vector, vermin and rodent control measures; implementing integrated mosquito control strategies; sitting of homesteads, pit latrines, grain stores, trading centres, emergency camps and giving advice on vermin and rodent control; implementing sanitation and hygiene standards in the community; undertaking inspection for preventive maintenance at the health facility, hospital sanitation and health care waste management; issuing of intimation and statutory



notices; and inspecting springs and wells to ensure that they are properly maintained, and ensure safe sources of drinking water.

Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Assistant Public Health Officer II for a minimum period of three (3) years;
- (ii) Diploma in either Environmental Health Science or Public Health Inspection from a recognized institution;
- (iii) Certificate in Computer Application Skills from a recognized institution; and
- (iv) shown merit and ability as reflected in work performance and result

39: VACANCY: ASSISTANT DIRECTOR, MEDICAL LABORATORY SERVICES (JOB GROUP CPSB-05)

NUMBER OF VACANCIES: TWO (2)

SALARY: Ksh.92,030 x 4,100 – 96,130 x 4,520 – 100,650 x 4,920 – 105,570 x 5,070 – 110,640 x 5,300 – 115,940 x 5,560 – 121,500 x 5,840 – 127,340 x 6,070 – 133,410 p.m.

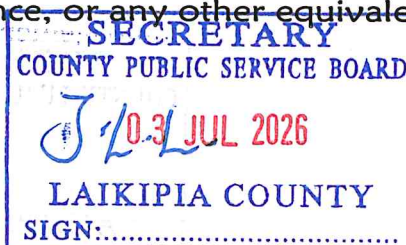
Duties and responsibilities

Duties and responsibilities at this level will entail:- implementing laboratory policies, guidelines, strategies and programs; supervising the preparation of reagents, stains and examining specimens; verifying and approving laboratory findings and results; providing specifications for the procurement of medical laboratory reagents, apparatus and equipment; overseeing the maintenance of equipment for clinical testing, vector and insecticides application monitoring and evaluation; investigating disease outbreaks in liaison with other health care providers; supervising the archiving of specimens of medical importance for reference; liaising with stakeholders in mapping and surveying of vector borne diseases, communicable and non-communicable diseases; undertaking medical laboratory collaborative research; and preparing periodical reports.

Requirements for Appointment

For appointment to this grade, an officer must have: -

- (i) served in the grade of Principal Medical Laboratory Officer for a minimum period of three (3) years;
- (ii) Bachelors Degree in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;
- (iii) Masters of Science degree in any of the following disciplines:- Medical Parasitology, Medical Parasitology and Entomology, Medical Entomology, Clinical Chemistry, Medical Biochemistry, Haematology, Blood Transfusion Science, Medical Microbiology, Medical Bacteriology, Virology, Mycology, Clinical Cytology, Histopathology, Immunology, Epidemiology, Public Health (Epidemiology), Infectious Disease Diagnosis, Laboratory Management, Molecular Science, or any other equivalent qualification from



an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;

- (iv) Registration Certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB);
- (v) Valid practising license from Kenya Medical Laboratory Technicians and Technologists Board;
- (vi) Certificate in Senior Management Course, lasting not less than four (4) weeks from a recognized institution;
- (vii) Certificate in computer application skills from a recognised institution; and
- (viii) demonstrated a high degree of professional competence and administrative capability.

40: VACANCY: PRINCIPAL MEDICAL LABORATORY OFFICER (JOB GROUP CPSB-06)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh.60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail:- implementing laboratory policies, guidelines, strategies and programs; coordinating the preparation of reagents, stains and examining specimens; carrying out laboratory operational research; preparing procurement plan for laboratory requirements; providing specifications for the procurement of medical laboratory reagents, stains, apparatus and equipment; maintaining equipment for clinical testing, vector and insecticides application monitoring and evaluation; investigating disease outbreaks in liaison with other health care providers; archiving specimens of medical laboratory importance for reference; mapping and surveying of communicable, non-communicable and vector borne diseases distribution; identifying training gaps of laboratory Technicians and Technologists and recommending appropriate interventions; and preparing periodical reports.

Requirements for Appointment

For appointment to this grade, an officer must have: -

- (i) served in the grade of Chief Medical Laboratory Officer for a minimum period of three (3) years;
- (ii) Bachelors Degree in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;
- (iii) Registration Certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB);
- (iv) Valid practising license from Kenya Medical Laboratory Technicians and Technologists Board;
- (v) Certificate in Senior Management Course, lasting not less than four (4) weeks from a recognized institution;
- (vi) Certificate in computer application skills from a recognised institution;
- (vii) shown initiative and competence in planning, organizing and discharging Medical laboratory functions at this level.



41. VACANCY: PRINCIPAL MEDICAL LABORATORY TECHNOLOGIST I (JOB GROUP CPSB-05)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh.92,030 x 4,100 – 96,130 x 4,520 – 100,650 x 4,920 – 105,570 x 5,070 – 110,640 x 5,300 – 115,940 x 5,560 – 121,500 x 5,840 – 127,340 x 6,070 – 133,410 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail:- implementing laboratory policies, guidelines, strategies and programs; supervising the preparation of reagents, stains and examining specimens; verifying and approving results; planning, budgeting and carrying out operational research on vector borne diseases, communicable and non-communicable diseases; developing technical specifications for the procurement of medical laboratory reagents, apparatus and equipment; overseeing the maintenance of equipment and reagents for vector and insecticides application monitoring and evaluation; investigating disease outbreaks in liaison with other health care providers; supervising the archiving of specimens of medical importance for reference; mapping and surveying vector borne disease distribution; liaising with stakeholders in mapping and surveying of vector borne diseases, communicable and non-communicable diseases; developing Standard Operating Procedures; validating and calibrating equipment; developing annual operation plane and Laboratory strategic plans; and preparing periodical reports.

Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Principal Medical Laboratory Technologist II for a minimum period of three (3) years;
- (ii) Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;
- (iii) Higher Diploma in Medical Laboratory Sciences in any of the following disciplines: - Parasitology and Entomology, Clinical Chemistry, Medical Biochemistry, Haematology, Blood Transfusion Science, Virology, Bacteriology, Histopathology, Clinical Cytology, Immunology, Mycology and Epidemiology or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;
- (iv) Registration Certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB);
- (v) Valid practising license from Kenya Medical Laboratory Technicians and Technologists Board;
- (vi) Certificate in Senior Management Course, lasting not less than four (4) weeks from a recognized institution;
- (vii) Certificate in computer application skills from a recognised institution; and
- (viii) demonstrated capability and efficiency in organizing work and discharging Medical laboratory functions.

42. VACANCY: PRINCIPAL MEDICAL LABORATORY TECHNOLOGIST II (JOB GROUP CPBS 06)

NUMBER OF VACANCIES: FOUR (4)



SALARY: Ksh.60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail:- implementing laboratory policies, guidelines, strategies and programs; recruiting, preparing and bleeding of blood donors for transfusion services; performing blood grouping; screening for blood transfusion transmissible infections; issuing blood and blood products to health facilities as per request; coordinating the preparation of reagents, stains and examining specimens; carrying out operational laboratory research; preparing procurement plan for laboratory requirements; providing technical specifications for the procurement of medical laboratory reagents, apparatus and equipment; maintaining equipment and reagents for vector and insecticides application, monitoring and evaluation; investigating disease outbreaks in liaison with other health care providers; archiving specimens of medical importance for reference; processing the specimen according to Specific Standard Operating Procedures (SOP); validating and calibrating laboratory equipment; and preparing periodical laboratory reports.

Requirements for Appointment

For appointment to this grade, an officer must have: -

- (i) served in the grade of Chief Medical Laboratory Technologist for a minimum period of three (3) years;
- (ii) Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;
- (iii) Registration Certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB);
- (iv) Valid practising license from Kenya Medical Laboratory Technicians and Technologists Board;
- (v) Certificate in Management Course lasting not less than four (4) weeks from a recognized institution;
- (vi) Certificate in computer application skills from a recognised institution; and
- (vii) demonstrated capability and efficiency in organizing work and discharging Medical laboratory functions.

43. VACANCY: CHIEF MEDICAL LABORATORY TECHNOLOGIST (JOB GROUP CPSB-07)

NUMBER OF VACANCES: ONE (1)

SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850-62,930 x 2,930 – 65,860 x 3,080- 68,940p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail:- implementing laboratory policies, guidelines, strategies and programs; preparing media for culture and sensitivity testing; requisitioning of laboratory consumables and apparatus; investigating disease outbreaks in liaison with other health care providers; archiving specimens of medical importance for reference; mentoring and coaching trainees on practical attachment; coordinating the preparation of reagents, stains and examining specimens; verifying and approving results; screening for blood transfusion transmissible infections; preparing blood products; preparing operational research proposals;



supervising the disinfection, washing and sterilization of apparatus; maintaining equipment and reagents for vector and insecticides application, monitoring and evaluation; preparing laboratory periodical reports; and validating and calibrating equipment.

Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Senior Medical Laboratory Technologist for a minimum period of three (3) years;
- (ii) Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;
- (iii) Registration Certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB);
- (iv) Valid practising license from Kenya Medical Laboratory Technicians and Technologists;
- (v) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks;
- (vi) Certificate in computer application skills from a recognised institution; and
- (vii) shown merit and ability as reflected in work performance and results.

44. VACANCY: SENIOR MEDICAL LABORATORY TECHNOLOGIST (JOB GROUP CPSB 08)

NUMBER OF VACANCIES: THREE (3)

SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

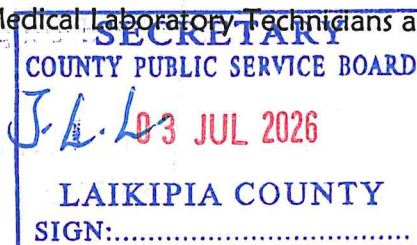
Duties and Responsibilities

Duties and responsibilities at this level will entail:- receiving and scrutinizing laboratory requisition forms and specimens; preparing clients for collection of specimens; receiving, collecting, labelling and registering specimens; disaggregating specimens for processing and analysis; preparing reagents; supervising the disinfection, washing and sterilization of apparatus; maintaining equipment and reagents for vector insecticides application, monitoring and evaluation; preparing media for culture and sensitivity testing; examining specimens for quality; writing and recording of laboratory findings and results; dispatching laboratory results for use in clinical management; preparing stains; preparing blood products; collecting and analyzing data; processing the specimen according to the Specific Standard Operating Procedures (SOP); mentoring and coaching trainees on practical attachment; and preparing periodical reports.

Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Medical Laboratory Technologist I for minimum period of three (3) years;
- (ii) Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;
- (iii) Registration Certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB);
- (iv) Valid practising license from Kenya Medical Laboratory Technicians and Technologists Board;



- (v) Certificate in computer application skills from a recognised institution;
- (vi) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks
- (vii) shown merit and ability as reflected in work performance and results.

46. VACANCY: MEDICAL LABORATORY TECHNOLOGIST [I] (JOB GROUP CPSB-09)

NUMBER OF VACANCIES: EIGHT (8)

SALARY: Ksh. 41,420 x 1,470 - 42,890 x 1,520 - 44,410 x 1,710 - 46,120 x 1,920 - 48,040 x 2,000 - 50,040 x 2,290-52,330 x 2,350-54,680 x 2,550-57,230p.m.

Duties and Responsibilities

Duties and responsibilities will entail:- recruiting, preparing and bleeding of blood donors for transfusion services; performing blood grouping; storing blood products according to their requirements; screening for blood transfusion infections; issuing blood and blood products to peripheral health facilities; preparing blood products; collecting and analyzing laboratory findings and resultant data; processing the specimen according to Specific Standard Operating Procedures (SOP); supervising the disinfection, washing and sterilization of apparatus; mentoring and coaching trainees on practical attachment; receiving and scrutinizing laboratory requisition forms and specimens; preparing clients for collection of specimens for correctness; receiving, collecting, labelling and registering specimens; disaggregating specimens for processing and analyses; preparing reagents; examining specimens for quality; writing and recording of laboratory findings and results; dispatching laboratory results for use in clinical management; and preparing stains and reagents.

Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Medical Laboratory Technologist II for a minimum period of three (3) years;
- (ii) Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;
- (iii) Registration Certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB);
- (iv) Valid practising license from Kenya Medical Laboratory Technicians and Technologists Board; and
- (v) Certificate in computer application skills from a recognised institution; and
- (vi) shown merit and ability as reflected in work performance and results.

46: VACANCY: SENIOR MEDICAL LABORATORY TECHNICIAN II (JOB GROUP CPSB 09)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh. 41,420 x 1,470 - 42,890 x 1,520 - 44,410 x 1,710 - 46,120 x 1,920 - 48,040 x 2,000 - 50,040 x 2,290-52,330 x 2,350-54,680 x 2,550-57,230p.m.

Duties and Responsibilities



Duties and responsibilities at this level will entail:- writing and recording of laboratory findings and results; verifying results; sensitizing community on importance of blood donation in liaison with other health care providers; recruiting, preparing and bleeding of blood donors for transfusion services; mentoring and coaching trainees on practical attachment; receiving and scrutinizing laboratory requisition forms/specimens for correctness; preparing clients for collection of specimens; receiving/collecting, labelling and registering specimens; transferring specimens to specific sections for processing and analyses; preparing reagents; applying quality control on working reagents to ensure conformity with the set standards; examining specimens; and preparing sectional reports.

Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Medical Laboratory Technician I for a minimum period of three (3) years;
- (ii) Certificate in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and technologists Board;
- (iii) Registration certificate issued by Kenya Medical Laboratory Technicians and Technologists Board;
- (iv) Valid practicing license issued by Kenya Medical Laboratory Technicians and Technologists Board;
- (v) Certificate in computer skills application from a recognized institution; and
- (vi) shown merit and ability as reflected in work performance and results.

47. VACANCY: SENIOR DEPUTY CHIEF PHARMACEUTICAL TECHNOLOGIST (JOB GROUP CPSB-06)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh.60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.

Duties and Responsibilities

At this level, the officer will be deputy to the chief pharmaceutical technologist in the Ministry of Health Headquarters. He/ She may be deployed as county Pharmaceutical technologist or head a programme in the ministry headquarters. Specific duties will involve: formulation, planning, implementation, co-ordination, monitoring and evaluation of pharmaceutical policies, services and programmes in the national and county level

Requirements for Appointment

For appointment to the grade of Senior deputy chief pharmaceutical technologist an officer must have:-

- (i) Served in the grade of deputy chief pharmaceutical technologist for at least three (3) years and,
- (ii) Shown a high degree of professional competence and administrative capacity as well as possess broad experience in policy formulation and,
- (iii) Senior management training lasting not less than four (4) weeks from a recognized institution.



48.VACANCY: DEPUTY CHIEF PHARMACEUTICAL TECHNOLOGIST (JOB GROUP CPSB-07)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850-62,930 x 2,930 – 65,860 x 3,080- 68,940p.m.

Duties and Responsibilities

An officer at this level will be deployed in a sub county as Pharmaceutical Technologist in - charge. He/ She may also be deployed in levels v and vi facilities and may also head a specialized unit in a programme. Specific duties will entail implementing, coordinating and executing training programmes for students on attachment and continuous professional development (CPD) for serving officers within the sub county. The officer at level v or vi hospital will be involved in maintenance of relevant records pertaining to all drug transactions, preparation and submission of drug consumption reports to Ministry Headquarters and relevant programmes. Core duties at this level will entail management and coordination of pharmaceutical services in the sub-county and relevant areas of specialization: -

Requirements for Appointment

For appointment to the grade of deputy chief pharmaceutical technologist, an officer must have:-

- (i) Served in the grade of Senior pharmaceutical technologist for at least three (3) years and
- (ii) Wide professional and administrative competence in planning, organizing and co-coordinating pharmaceutical services in a hospital or in a training institution.
- (iii) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks

49.VACANCY: SENIOR PHARMACEUTICAL TECHNOLOGIST (JOB GROUP CPSB-08)

NUMBER OF VACANCIES: FIVE (5)

SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Duties and Responsibilities

An officer at this level will be deployed at health care service delivery levels iv, v and vi. Duties and responsibilities at this level will be similar to those of Pharmaceutical technologists III, II & I, but will be of a higher complexity and will require less supervision. He/ She will also assess and supervise students on attachment. An officer who has been trained in Pharmaceutical analysis and has successfully completed such a course may, in addition, be assigned drug quality control duties.

Requirements for Appointment

For appointment to the grade of Senior Pharmaceutical Technologist, an officer must have:-

- (i) Served in the grade of Pharmaceutical Technologist I for at least three (3) years
- (ii) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks
- (iii) Shown professional competence and administrative ability of handling pharmaceutical services.

50.VACANCY: ASSISTANT DIRECTOR, NUTRITION AND DIETETICS, (JOB GROUP CPSB 05)



NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh.92,030 x 4,100 – 96,130 x 4,520 – 100,650 x 4,920 – 105,570 x 5,070 – 110,640 x 5,300 – 115,940 x 5,560 – 121,500 x 5,840 – 127,340 x 6,070 – 133,410 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will include: developing and implementing nutrition policies and programmes; coordinating provision of nutrition activities; providing nutrition consultancy support; providing guidelines on supplemental and therapeutic diets for existing and emerging diseases for hospital use and other institutions; coordinating the development of nutrition information, education, promotion and communication materials; coordinating the development and provision of specialized diets for special needs; overseeing management of inpatients and outpatients in health care facilities; coordinating preparation of hospital menus and diets; monitoring and reviewing nutrition programmes and projects; developing and reviewing nutrition guidelines; identifying areas of research, validating new findings for adoption and disseminating the findings to key stakeholders; supporting relevant research institutions to conduct nutrition research; advising on procurement and distribution of nutrition equipment and commodities; and coaching and mentoring of staff.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) Served in the grade of Principal Nutrition and Dietetics Officer for a minimum period of three (3) years;
- (ii) Bachelors Degree in any of the following disciplines: Foods, Nutrition and Dietetics, Dietetics/Clinical Nutrition, Food Science, Food Science and Nutrition or Home Economics from a recognized institution;
- (iii) Master of Science in any of the following disciplines: Nutrition and Dietetics, Clinical Nutrition and Dietetics, Public Health Nutrition, Food/Nutrition and Dietetics, Human Nutrition, Applied Human Nutrition, Food Science and Nutrition, Public Health and Epidemiology from a recognized institution;
- (iv) Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;
- (v) Registration by the Council of the Institute of Nutritionists and Dieticians (CIND);
- (vi) Certificate in Computer Application Skills from a recognized institution; and
- (vii) Demonstrated a high degree of professional competence and administrative capability.

51. VACANCY: CHIEF NURITION AND DIETETICS TECHNOLOGIST (JOB GROUP CPBS-07)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850



-62,930 x 2,930 – 65,860 x 3,080- 68,940p.m.

Duties and Responsibilities

Duties and responsibilities at this level will include: providing nutrition services in health care facilities; providing therapeutic nutrition support in disease management in hospital wards and kitchens; managing inpatient feeding programmes; initiating nutrition projects; providing nutrition services in Tuberculosis, diabetic and renal clinics; providing specialized nutrition support for inpatient; conducting nutrition data audits in the facility; carrying out nutrition research and preparing reports for the station or facility; planning and formulating therapeutic diets for outpatient and in-patients; providing specifications for the procurement of nutrition equipment; facilitating nutrition health and inter-sectoral teams; and assessing, implementing and reviewing nutrition health programmes in health care facilities.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Senior Nutrition and Dietetics Technologist for a minimum period of three (3) years;
- (ii) Diploma in Community Nutrition, Clinical Nutrition or Nutrition and Dietetics from a recognized institution;
- (iii) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks;
- (iv) Certificate in Computer Application Skills from a recognized institution;
- (v) shown merit and ability as reflected in work performance and results.

52. VACANCY: ASSISTANT CHIEF HEALTH RECORDS AND INFORMATION MANAGEMENT OFFICER (JOB GROUP CPSB-07)

NUMBER OF VACANCIES-ONE (1)

SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850-62,930 x 2,930 – 65,860 x 3,080- 68,940p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail: implementing health records and information policies and guidelines; providing advice on disclosure, confidentiality, security and exchange of health records and information; analyzing medical records data; carrying out health records and information system review; designing medical and surgical indices; developing data quality audit tools; designing monitoring and evaluation tools; disseminating health information; preparing medical records reports; maintaining health records safety and confidentiality; maintaining diagnostic aid surgical indices; maintaining Patient Master Index; coding diseases and surgical procedures according to the International Classification of Diseases and Procedures in Medicine; and indexing diseases and surgical procedures.

Requirements for appointment

For appointment to this grade, an officer must have:



- (i) Served in the grade of Assistant Senior Health Records and Information Management Officer for a minimum period of three (3) years;
- (ii) Diploma in Health Records and Information Technology from a recognized institution;
- (iii) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks;
- (iv) Certificate in computer application skills from a recognized institution; and
- (v) Demonstrated merit and ability as reflected in work performance and results.

53. VACANCY: ASSISTANT HEALTH RECORDS AND INFORMATION MANAGEMENT OFFICER I (JOB GROUP CPSB-09)

NUMBER OF VACANCIES: TWO (2)

SALARY: Ksh. 41,420 x 1,470 - 42,890 x 1,520 - 44,410 x 1,710 - 46,120 x 1,920 - 48,040 x 2,000 - 50,040 x 2,290-52,330 x 2,350-54,680 x 2,550-57,230p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail:- editing patient cases; analyzing medical records data; updating bed *bureau*; capturing data from service points; maintaining record safety and confidentiality; balancing daily bed returns; maintaining Patient Master Index; scheduling of patients to the consultants and specialty clinics; assigning codes to diseases and surgical procedures; indexing diseases and surgical procedures according to the International Classification of Diseases and Procedures in Medicine; compiling medical reports; sharing of health information with other stakeholders; analyzing data; compiling patients bio data; and preparing medical records and reports.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) Served in the grade of Assistant Health Records and Information Management Officer II for a minimum period of three (3) years;
- (ii) Diploma in Health Records and Information Technology from a recognized institution;
- (iii) Certificate in computer application skills from a recognized institution; and
- (iii) Shown merit and ability as reflected in work performance and results.

54.VACANCY: PRINCIPAL ASSISTANT OCCUPATIONAL THERAPIST (JOB GROUP CPSB-06)

NUMBER OF VACANCES: TWO (2)

SALARY: Ksh.60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, formulating and implementing patients treatment plan; carrying out vocational assessments and recommending appropriate placement; maintaining up-to-date records; keeping information relating to patients/clients;



preparing occupational therapeutic health education materials; following up on patients progress; analyzing data for research; inducting students on practical training on occupational therapeutic services; preparing and compiling periodic reports; and evaluating Occupational therapeutical activities in the area of deployment.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Chief Assistant Occupational Therapist for a minimum period of three (3) years;
- (ii) diploma in Occupational Therapy from a recognized institution;
- (iii) certificate in Management Course lasting not less than four (4) weeks from a recognized institution;
- (iv) certificate in Computer Application Skills from a recognized institution; and
- (v) shown merit and ability as reflected in work performance and results.

55. VACANCY: SENIOR ORTHOPAEDIC TECHNOLOGIST (JOB GROUP CPSB-08)

NUMBER OF VACANCES: ONE (1)

SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail: assessing, formulating and Implementing patients treatment plan; carrying out clients functional and special needs education assessments and formulating necessary interventions; maintaining records and data relating to patients; providing health education to patients and care givers; requisitioning and ensuring proper utilization of Orthopaedic supplies and equipment; following up on patients progress; collecting and compiling data for research; inducting students on practical training on orthopaedic services; and compiling periodic reports.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Orthopedic Technologist I for a minimum period of three (3) years;
- (ii) diploma in Orthopedic Technology from a recognized institution;
- (iii) certificate in Computer Application Skills from a recognized institution;
- (iv) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks
- (v) shown merit and ability as reflected in work performance and results.

56. VACANCY: SENIOR ASSISTANT PHYSIOTHERAPIST (JOB GROUP CPSB-08)

NUMBER OF VACANCES: ONE (1)

SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Duties and Responsibilities



Duties and responsibilities at this level will entail: assessing, formulating and Implementing patients treatment plan; carrying out clients functional and special needs education assessments and formulating necessary interventions; maintaining records and data relating to patients; providing health education to patients and care givers; requisitioning and ensuring proper utilization of Physiotherapy supplies and equipment; following up on patients progress; collecting and compiling data for research; inducting students on practical training on physiotherapy services; and compiling periodic reports.

Requirements for Appointment

For appointment to this grade, an officer must have:

- (i) served in the grade of Assistant Physiotherapist I for a minimum period of three (3) years;
- (ii) diploma in Physiotherapy from a recognized institution;
- (iii) certificate in Computer Application Skills from a recognized institution;
- (iv) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks
- (v) shown merit and ability as reflected in work performance and results.

57. VACANCY: DEPUTY CHIEF MEDICAL ENGINEERING TECHNOLOGIST (JOB GROUP CPSB-06)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh.60,080 x 2,850 – 62,930 x 2,930 – 65,860 x 3,080 – 72,480 x 3,690 – 76,170 x 3,890 – 80,060 x 3,900 – 83,960 x 4,010 – 87,970 x 4,060 – 92,030 x 4,100 – 96,130 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail:- providing specifications on procurement of appropriate medical equipment; installing, maintaining and repairing medium technology medical equipment/plant and furniture; supervising installations and commissioning/decommissioning of medium technology medical equipment; supervising Medical Engineering works in a health facility; analysing information for research; preparing Planned Preventive Maintenance schedule (PPM); ensuring quality of medical equipment in terms of performance and safety; maintaining information on medical engineering services for input into the Health information management system; training users on use and maintenance of medical equipment; and coaching and mentoring of staff working under the officer.

Requirements for Appointment

For appointment to this an officer must have: -

- (i) served in the grade of Chief Medical Engineering Technologist for a minimum period of three (3) years;
- (ii) Diploma in Medical Engineering or any other equivalent qualification from a recognized institution;
- (iii) Certificate in Management Course lasting not less than four (4) weeks from a recognised institution;



- (iv) Certificate in computer application skills
from a recognised institution
(v) shown merit and ability as reflected in work performance.

58. VACANCY: CHIEF MEDICAL ENGINEERING TECHNOLOGIST (JOB GROUP CPSB-07) NUMBER OF VACANCIES: TWO (2)

SALARY: Ksh. 52,300 x 2,350 - 54,680 x 2,550- 57,230 x 2,850 – 60,080 x 2,850-62,930 x 2,930 – 65,860 x 3,080- 68,940p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail:- providing specifications on procurement of appropriate medical equipment; installing, maintaining and repairing medium technology medical equipment/plant and furniture; decommissioning of basic medical equipment and plants; supervising Medical Engineering works in a health facility; analysing information for research; verifying medical equipment to ascertain quality and safety; preparing Planned Preventive Maintenance schedule (PPM); maintaining information on medical engineering services for input into the Health information management system; monitoring medical engineering programmes and projects; training users on use and maintenance of medical equipment; and coaching and mentoring of staff working under the officer

Requirements for Appointment

For appointment to this grade an officer must have: -

- (i) served in the grade of Senior Medical Engineering Technologist for a minimum period of three (3) years;
(ii) Diploma in Medical Engineering or any other equivalent qualification from a recognized institution;
(iii) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks

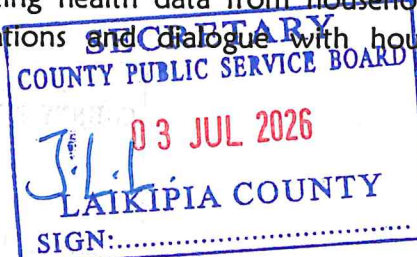
59. VACANCY: COMMUNITY HEALTH ASSISTANT I, (JOB GROUP CPSB 10)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh. 34,420 x 1,300 - 35,720 x 1,380 – 37,100 x 1390- 38,490 x 1,460 - 39,950 x 1,470 - 41,420 x 1,470- 42,890 x 1520- 44,410 x 1,710-46, 120 p.m.

Duties and Responsibilities:

An officer at this level will to provide Community Health Services where specific duties and responsibilities will include: identifying common ailments and minor injuries at community level; identifying and referring health cases to the appropriate health facilities; coordinating community health activities; collating health data from households for analysis; visiting homes to determine health situations and dialogue with household; sensitizing and



disseminating health information to the community; identifying defaulters of health interventions and referring them to health facilities; convening meetings and action days in collaboration with Community Health Committees and other stakeholders; managing community health resource centres; and requisitioning refills for the community health workers kits.

Requirements for Appointment

For appointment to this grade, an officer must have: -

- (i) served in the grade of Community Health Assistant II for a minimum period of three (3) years;
- (ii) Certificate in any of the following disciplines: Community Health, Psychology, Counseling, Social Work or Community Development from a recognized institution;
- (iii) Certificate in Computer Application Skills from a recognized institution; and
- (iv) shown merit and ability as reflected in work performance and result.

60. VACANCY: SENIOR ASSISTANT OFFICE ADMINISTRATOR (JOB GROUP CPSB-08)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail:- taking oral dictation; word and data processing; operating office equipment; ensuring security of office equipment, documents and records; attending to visitors/clients; handling telephone calls and appointments; maintaining diary and scheduling of meetings; ensuring an up to date filing system in the office; supervision of office cleanliness; handling routine correspondences; managing office petty cash; and undertaking any other office administrative services duties that may be assigned.

Requirements for Appointment

For appointment to this grade, an officer must have: -

- i. served in the grade of Assistant Office Administrator I or Senior Office Administrative Assistant for a minimum period of three (3) years;
- ii. Diploma in Secretariat Studies from the Kenya National Examinations Council
OR
- iii. Business Education Single and Group Certificates (BES & GC) from the Kenya National Examinations Council in the following subjects:
 - a) Shorthand III (110wpm)
 - b) Typewriting III (minimum 50 w.p.m)/Computerised Document Processing III;
 - c) Business English III/Communications II;
 - d) Office Practice II;
 - e) Commerce II;
 - f) Secretarial Duties II;
 - g) Office Management III/Office Administration and Management III;



- iv. Certificate in Public Relations and Customer Care course lasting not less than two (2) weeks from the Kenya School of Government or any other government training institution;
- v. certificate in computer applications from a recognized institution; and
- vi. Shown merit and ability as reflected work performance and results

61. VACANCY: ASSISTANT OFFICE ADMINISTRATOR I (JOB GROUP CPSB-09)

NUMBER OF VACANCIES: NINE (9)

SALARY: Ksh. 41,420 x 1,470 - 42,890 x 1,520 - 44,410 x 1,710 - 46,120 x 1,920 - 48,040 x 2,000 - 50,040 x 2,290-52,330 x 2,350-54,680 x 2,550-57,230p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail:- taking oral dictation; word and data processing; operating office equipment; ensuring security of office equipment, documents and records; attending to visitors/clients; handling telephone calls and appointments; maintaining diary and scheduling of meetings; ensuring an up to date filing system in the office; supervision of office cleanliness; handling routine correspondences; managing office petty cash; and undertaking any other office administrative services duties that may be assigned.

Requirements for Appointment

For appointment to this grade, an officer must have: -

- (i) served in the grade of Assistant Office administrator II for a minimum period of three (3) years;
- (ii) Diploma in Secretariat Studies from the Kenya National Examinations Council

OR

Business Education Single and Group Certificates (BES & GC) from the Kenya National Examinations Council in the following subjects:-

- a) Typewriting III (minimum 50 w.p.m)/Computerised Document Processing III;
- b) Business English III/Communications II;
- c) Office Practice II;
- d) Commerce II;
- e) Secretarial Duties II;
- f) Office Management III/Office Administration and Management III;
- (iii) Certificate in Public Relations and Customer Care course lasting not less than two (2) weeks from the Kenya School of Government or any other government training institution;
- (iv) certificate in computer applications from a recognized institution; and
- (v) Shown merit and ability as reflected work performance and results

62. VACANCY: SENIOR OFFICE ADMINISTRATIVE ASSISTANT (JOB GROUP CPSB 09)

NUMBER OF VACANCIES: TWO (2)

SALARY: Ksh. 41,420 x 1,470 - 42,890 x 1,520 - 44,410 x 1,710 - 46,120 x 1,920 - 48,040 x 2,000 - 50,040 x 2,290-52,330 x 2,350-54,680 x 2,550-57,230p.m.

Duties and Responsibilities



Duties and responsibilities at this level will entail:- taking oral dictation; word and data processing; operating office equipment; ensuring security of office equipment, documents and records; attending to visitors/clients; handling telephone calls and appointments; maintaining diary and scheduling of meetings; ensuring an up to date filing system in the office; supervision of office cleanliness; handling routine correspondences; managing office petty cash; and undertaking any other office administrative services duties that may be assigned,

Requirements for Appointment

For appointment to this grade, an officer must have:-

- (i) served in the grade of Office Administrative Assistant I for a minimum period of three (3) years;
- (ii) Business Education Single and Group Certificates (BES & GC) from the Kenya National Examinations Council in the following subjects:-
 - a) Typewriting III (minimum 50 w.p.m)/Computerised Document Processing III;
 - b) Business English III/Communications II;
 - c) Office Practice II;
 - d) Commerce II;
 - e) Secretarial Duties II;
 - f) Office Management III/Office Administration and Management III;

OR

Craft Certificate in Secretariat Studies from the Kenya National Examinations Council;

- (iii) Certificate in Public Relations and Customer Care course lasting not less than two (2) weeks from the Kenya School of Government or any other government training institution;
- (iv) certificate in computer applications from a recognized institution; and
- (v) Shown merit and ability as reflected work performance and results

63. VACANCY: OFFICE ADMINISTRATIVE ASSISTANT 1 (JOB GROUP CPSB 10)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh. 34,420 x 1,300 - 35,720 x 1,380 – 37,100 x 1,390- 38,490 x 1,460
- 39,950 x 1,470 - 41,420 x 1,470- 42,890 x 1,520- 44,410 x 1,710-46, 120 p.m.

Duties and Responsibilities

Duties and responsibilities at this level will entail taking oral dictation, word and data processing; operating office equipment, ensuring security of office equipment, documents and records, attending to visitor/clients, handling telephone calls and appointment, maintaining an up to date filing system in the office, supervision of office cleanliness, managing petty cash and undertaking any other office administrative service duties that may be assigned.

Requirement for Appointment



For appointment to this grade, an officer must have:

- (i) Served in the grade of Office Administrative Assistant II for a minimum of three (3) years.
- (ii) Business Education Single and Group Certificates (BES & GC) from the Kenya National Examinations Council in the following subject.

- (a) Typewriting III (minimum 50 p.m.)
- (b) Computerized Document Processing III
- (c) Business English III/ Communications II
- (d) Commerce II
- (e) Office Practice II
- (f) Secretarial Duties II
- (g) Office Management III/Office Administration and Management III

OR

Craft Certificate in Secretarial Studies from the Kenya National Examinations Council.

- iii) Certificate in Public Relations and Customer Care Course lasting not less than two (2) Weeks from the Kenya School of Government or any other recognized institution.
- iv) Certificate in Computer Applications from a recognized institution and
- v) Shown merit and ability as reflected in work performance and results

64. VACANCY: SENIOR HUMAN RESOURCE MANAGEMENT ASSISTANT (JOB GROUP CPSB 08)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh.46,120 x 1,920 – 48,040 x 2,000 – 50,040 x 2,290 – 52,330 x 2,350 – 54,680 x 2,550 – 57,230 x 2,850 – 60,080 x 2,850 – 62,930 x 2,930 – 65,860 p.m.

Duties and Responsibilities

An officer at this level will be expected to provide guidance and advise on appropriate application on human resource matters. Specifically, duties and responsibilities at this level will entail; coordination and supervision of clerical work done in the section. An officer at this level will also be expected to coordinate human resource activities in such areas as appointments, promotions, complement control staff development within the framework of the existing human resource policies and regulations.

Requirement for Appointment

For appointment to this grade an officer must have

- (i) Served in the grade of Human Resource Management Assistant I for at least three years
- (ii) A Diploma in Human Resource Management



(iii) undertaken a Supervisory Skills Development Course lasting for not less than two (2) weeks

(iv) Shown merit and ability as reflected work performance and results

65. VACANCY: SENIOR RECEPTION ASSISTANT II, (JOB GROUP CPSB 11)

NUMBER OF VACANCIES: ONE (1)

SALARY: Ksh. 28,620 x 1,110 - 29,730 x 1,120 - 30,850 x 1,150 – 32,000 x 1,170 - 33,170 x 1,20 – 34,420 x 1,300 35,720 x 1380-37,100 p.m.

Duties and Responsibilities

An officer at this level will be in charge of a Department where duties and responsibilities will involve coordination of all reception activities in the Department: supervision of Reception Assistants working under him/her: and receiving and ushering VIPs/guests during functions; liaising with the caretaker on matters of Government buildings' security and ensuring that firefighting equipment and other facilities are in good working condition.

Requirements for Appointment

For appointment to this grade. an officer must have: -

- i. served in the grade of Reception Assistant I for at least three (3) years;
- ii. attended a course in Customer Care and Effective Receptionist from a recognized institution lasting for not less than one (1) month: and
- iii. demonstrated professional competence in work performance and results.

METHOD OF APPLICATION

Interested and qualified candidates are required to submit their applications through the Google Forms Link provided at the County Website.

IMPORTANT INFORMATION TO ALL APPLICANTS

1. All applications shall be through the Google Forms Link provided to be received on or before 23rd July, 2026.
2. Applications and all other attachments should be attached as ONE PDF document of not more than 5MBs.
3. Only Shortlisted candidates will be contacted and will be required to present their original academic and Professional documents during interview.
4. Laikipia County Public Service Board only contacts through the number +254715 052 052 and does not charge any fee at any point of the recruitment stages.
5. Any form of canvassing will lead to automatic disqualification.
6. The County Government of Laikipia is an Equal Opportunity Employer committed to diversity and gender equality. Women and persons with disability are encouraged to apply.
7. Successful candidates must satisfy the requirements of Chapter Six (6) of the Constitution.

Applications shall be addressed to: -

The Secretary/CEO,
Laikipia County Public Service Board,
P.O Box 52-20300,



